

# Village of Gilman

P.O. Box 157  
Gilman, WI 54433-0157

## Regular Meeting

Wednesday, June 14, 2023 / 6:00 PM  
Gilman Municipal Building  
385 East Main Street  
Gilman, WI 54433

## Minutes

Village President Jane DeStaercke called the regular meeting to order in open session at 6:00PM. Board members present were Jane DeStaercke, Cheryl Rosemeyer, Dee Bornheimer, Ericka Bertsinger, Russell Baker, Mark Person, and Bob Preston. Village Public Works Director Dave Kroeplin, Village Clerk Candice Grunseth, and Police Chief Tom Tallier were present. Along with Star News Reporter Ginna Young.

Village Trustee Mark Person led the Pledge of Allegiance.

Village President Jane DeStaercke stated there was no Special Order of Business.

Immediate Public Concern: Fred Romig stated that the Village needs to look at cleaning some things up around town. Village Clerk Candice Grunseth stated she attended a workshop, and they shared an assessment survey. Candice highly recommended the Board members to walk around town and assess the community and bring back to a meeting.

Trustee Russell Baker made a motion to approve the following minutes and Trustee Dee Bornheimer seconded the motion: Regular Board Meeting May 10, 2023, Parks Committee May 24, Improvements Meeting May 24, 2023; and Finance Committee on June 12, 2023; All were in favor.

A motion by Trustee Cheryl Rosemeyer and seconded by Trustee Mark Person to approve the vouchers/bills as presented. POOLED CASH for SSCU 32510-32517 & FORWARD 14106-14168 and vouchers V329-V373, WRS/WDC/TASC/EFTPS/DOR and No RLF, CDBG, Restricted, JE/Transfers. The motion carried on a roll call vote of 7-0.

### **Reports:**

President Jane DeStaercke presented a report and stated she spoke with Village attorney Mike Shiffler on the ordinances for conditional use, variances, planning etc. The ordinances need to be updated and Mike will get information from the UDC inspector Bob Christiansen and Zoning Inspector Jim Flood. Jane also talked about the Connect Communities program and the Vibrant Spaces grant. The Village is the financial representative for the grant, but the Village is not responsible for any of the costs. Jane asked Ericka to give a report on the League Insurance conference. Ericka noted the \$10,000 Safety Grant.

Treasurer's Report – Fran Prasnicki had a written report that was in the packet for the fund balances for May 11, 2023, through June 12, 2023 for the pooled cash accounts and other accounts. Trustee Cheryl Rosemeyer made a motion to approve the Treasurer's report and Trustee Ericka Bertsinger seconded the motion. All were in favor.

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Chief of Police Tom Tallier had a written report for the Board and noted 15 calls and another busy month. He stated that he now has more time with not being at the school. There was a clarification on open burning in the Village and if someone needs a DNR permit. Village residents need to contain their fire in a burning barrel or fire pit.

Public Works Director Dave Kroeplin had a written report in the packet. He gave the updates to the safety nets being installed and the volleyball nets.

Clerk's Report – A copy of the Clerk's report was in the Board packet for review. Village Clerk Candice Grunseth discussed the agenda items: Resolution 2023-04 liquor licenses along with Operators. She talked about the Development workshop and assessment survey, along with the 2022 audit report.

The June 14, 2023, budget was in the Board packet for review and Candice stated that she reported with the Finance Committee on Monday. She noted income was 32.36% and expenses 34.70%.

### **OLD BUSINESS:**

Village Police Chief Tom Tallier stated that there was no update at this time from the Development Committee.

Trustee Russell Baker and Dave Kroeplin were working on a snowmobile bridge but at this time the landowner they we are working with does not want it on her property anymore.

### **NEW BUSINESS:**

Trustee Russell Baker asked that the Agenda Item Sidewalks be brought up and discussed. He noted that Fred Romig was there from Romigs Hardware. They have an estimate of \$7400 to do their front sidewalks and this would be a cost share with the Village per the ordinances. Trustee Bob Preston made a motion to approve the \$7400 (under \$10,000) and President Jane DeStaercke seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Cheryl Rosemeyer made a motion to approve Resolution 2023-04 Liquor Licenses and Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 6-0-1 (Bornheimer abstain).

Trustee Russell Baker made a motion to approve Operators for 2023-2024 cycle and Trustee Mark Person seconded the motion. All were in favor.

Trustee Cheryl Rosemeyer made a motion to approve the 2022 audit and Trustee Russell Baker seconded the motion. Cheryl discussed the updates from auditor Rob Ganschow on the healthy General Fund Balance. Cheryl and Candice discussed the Gilman Cheese Billings along with the difference of the enterprise funds (Water and Sewer) and needing to support themselves. The motion carried on a roll call vote of 7-0.

President Jane DeStaercke made a motion to approve Road Closure for the Farmers Market- Wednesday from 2PM-3PM from June 21 through October and Trustee Mark Person seconded the motion. IT was asked if this would affect Gilman Cheese semis and Candice was in contact with Kasee Rosemeyer at Gilman cheese and she said that time would be fine and they wouldn't notify all the drivers. All were in favor.

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Trustee Cheryl Rosemeyer discussed the CDS that Treasurer Fran Prasnicky was presenting to be moved to RCU to a 5.25% 15-month CD. President Jane DeStaercke noted from the finance meeting that the Village would lose the current interest if cashed in early but would make them up in the first two months with the higher interest rate. They would be looking to move the Clerk/Legal \$7625.87 at 2.0% rate, Equipment \$11419.94 at a 1.04% rate, and Fire Department \$17023.38 at 1.04% rate. Trustee Cheryl Rosemeyer made the motion to approve cashing in the three CDs Clerk/Legal, Equipment, and Fire Department and move them to RCU at a rate of 5.25% for 15 months and Trustee Russell Baker seconded the motion.

Trustee Dee Bornheimer made a motion to approve Vonda Kinas Conditional Use Permit without requiring the Inspection (per the Planning Committee recommendation) and seconded by Trustee Russell Baker. All were in favor.

Committee dates were set as follows:

Finance committee on Monday, July 10, 2023 @ 3:00PM

Parks on Wednesday June 28, 2023 at 6PM

Improvements on Wednesday June 28, 2023 at 5:30PM

Tree Board, Personnel and Public Safety are not scheduled at this time.

Agenda Items: UDC/Planning committee ordinances, sidewalks, and Village assessment.

The meeting adjourned at 7:23PM by motion from Trustee Russell Baker and seconded by Trustee Dee Bornheimer. Motion carried all in favor.

**Candice Grunseth, WCMC**

**Village Clerk**

**Village of Gilman**