

Village of Gilman

P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

Wednesday, August 9, 2023 / 6:00 PM
Gilman Municipal Building
385 East Main Street
Gilman, WI 54433

Minutes

Village President Jane DeStaercke called the regular meeting to order in open session at 6:00PM. Board members present were Jane DeStaercke, Cheryl Rosemeyer, Dee Bornheimer, Ericka Bertsinger, Russell Baker, Mark Person, and Bob Preston. Village Public Works Director Dave Kroeplin, Village Clerk Candice Grunseth, and Police Chief Tom Tallier were present. Along with Star News Reporter Ginna Young.

Village Trustee **Russell Baker** led the Pledge of Allegiance.

Special Order of Business: Rita Ludvigsen, WTCPL Director was present to discuss the current activities at the library and circulations. Rita explained that a circulation is a checkout of any library item: books, magazines, movies, etc. Each circulation/checkout helps the library receive funds from the County. The more checkouts the more funds they receive from the County. Village Clerk Candice Grunseth highly encouraged all Board members to get a library card if they didn't have one already and support the library. Rita stated they have new programming this summer such as STEM, Lego robotics along with the regular ones story time and Tween Book Club. They just recently hosted an author event as well with Jeff Hein. She invites ideas for anything new to be looked at. She thanked the Village Board for their time and if there is any additional funding available they would appreciate it as there hasn't been an increase since 2012.

There were no Immediate Public Concerns.

Trustee Russell Baker made a motion to approve the following minutes and Trustee Mark Person seconded the motion: Regular Board Meeting July 12, 2023, and Finance Committee on August 7, 2023; All were in favor.

A motion by Trustee Cheryl Rosemeyer and seconded by Trustee Ericka Bertsinger to approve the vouchers/bills as presented. POOLED CASH for SSCU 32531-32540 & FORWARD 14221-14267 and vouchers V417-V456-, Restricted 1032, WRS/WDC/TASC/EFTPS/DOR and NO JE, RLF, or CDBG. The motion carried on a roll call vote of 7-0.

Reports:

President Jane DeStaercke presented a report and stated she welcomed Dollar General to the Community. She congratulated Dave on his full certification and thanked Dave and Candice for all their work on the CMOM.

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Treasurer's Report – Fran Prasnicky had a written report that was in the packet for the fund balances for July 13, 2023 through August 9, 2023 for the pooled cash accounts and other accounts. Trustee Cheryl Rosemeyer made a motion to approve the Treasurer's report and Trustee Dee Bornheimer seconded the motion. All were in favor.

Chief of Police Tom Tallier had a written report for the Board and discussed some of the gas drive offs and educating the workers to ask if they have gas or not when checking out.

Public Works Director Dave Kroeplin had a written report in the packet. He stated that the pump on Well #3 was hit by lightning when it went down last month. He discussed the WISLR training that he had yesterday and has again tomorrow- it is rating the roads in town.

Clerk's Report – A copy of the Clerk's report was in the Board packet for review. Village Clerk Candice Grunseth discussed the agenda items that were coming up in the meeting. Candice also stated that the Joint Review Board would be meeting before the Planning Committee on August 24 for the recommendation and approval of the TID.

The August 09, 2023, budget was in the Board packet for review and Candice stated that she reported with the Finance Committee on Monday. She noted income was 34.99% and expenses 41.27%.

OLD BUSINESS:

Chief of Police Tom Tallier discussed the work he has been doing for the Village on housing. He stated there is no news on the old Gilman Nursing Home at this time but has referred people to this property. Tom also is suggesting a sell of property located at the west end of town east of Well Street Apartments. He said this is about a 2.5 acre parcel and the Village could sell it for minimal amount but contingent upon developing in a year or 15 months. The Village should look into a Developer's agreement.

Village Clerk Candice Grunseth noted that the Fire Department No parking request last month was already approved, and the signs just had been removed. The Public Works Department did paint the yellow on the south side of McSloy across from the Fire Department. Village Clerk Candice Grunseth will notify the Fire Department of this.

Village Clerk Candice Grunseth stated that the CMOM was approved by the DNR and presented the report to the Board. This will need to be reviewed annually and will do this along with the CMAR each May.

The readiness survey was on the agenda and Trustee Russell Baker stated he thought it would be a good time to review at the next board meeting. Trustee Cheryl Rosemeyer stated that if a reminder email could be sent out that would help. Trustee Bob Preston did go around main street and he said a mural on the old laundromat might be a good idea. Trustee Dee Bornheimer also said she was looking at that for the Theater. This maybe could be something that goes along with the schools Strategic Planning/CEA in March as they are bringing in people from UW Extension and UW Madison.

Trustee Russell Baker stated that he has nothing for the sidewalks at this time. He will be setting an Improvements meeting to further discuss for budget purposes.

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Trustee Dee Bornheimer made a motion to approve the amended UDC ordinance and Trustee Russell Baker seconded the motion. The changes were made per UDC Inspector Bob Christensen, Zoning Administrator James Flood, and Village Attorney Mike Shiffler. The motion passed roll call vote of 7-0.

NEW BUSINESS:

Trustee Bob Preston made a motion to approve Pre-Buy contract with River County for \$1.259 and Trustee Mark Person seconded the motion. This will be 8000 gallons at a cost of \$10072 split over three accounts. The motion carried on a roll call vote of 7-0.

The Village Board discussed the idea of selling Property the Village owns. There was a property discussed in particular but Trustee Bob Preston asked if there were other Village properties as well. President Jane DeStaercke just wanted to know if there was a consensus to continue to look into selling property that could be developed and the Board agreed. Village Clerk Candice Grunseth will work on a map of all Village Properties for the next meeting. The Village should review Developers agreements if they want to sell property and have development in a certain time frame to gain improvements which mean assessment for taxes. There was a question on ordinances and if it allows twin homes/duplexes. Village Clerk Candice Grunseth will reach out to the UDC Inspector and Zoning Administrator on any concerns of selling the Village properties.

Trustee Russell Baker made a motion to approve the Proclamation for Rail Safety Week and Trustee Dee Bornheimer seconded the motion. All were in favor.

Committee dates were set as follows:

- Finance committee on Monday, September 11, 2023 @ 2:30PM
- Improvements Committee on Wednesday September 6, 2023 @ 5:30PM
- Parks Committee on Wednesday, September 6, 2023 @ 6PM
- Tree Board, Personnel and Public Safety are not scheduled at this time.

Agenda Items: Readiness Assessment survey and TID.

Trustee Ericka Bertsinger made a motion at 7:16 pm to adjourn to closed session per Wis. Stat. 19.85 (1) (c) to evaluate the Village Employees. Trustee Dee Bornheimer seconded the motion. The motion carried on a roll call vote of 7-0..

Trustee Russell Baker made a motion at 7:28PM to return to open session and Trustee Cheryl Rosemeyer seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Dee Bornheimer made a motion to approve the Employee Evaluations and Personnel chair Ericka Bertsinger present them and Trustee Russell Baker seconded the motion. Motion carried all in favor.

The meeting adjourned at 7:30PM by motion from Trustee Russell Baker and seconded by Trustee Bob Preston. Motion carried all in favor.

Candice Grunseth, WCMC
Village Clerk
Village of Gilman