

# Village of Gilman

P.O. Box 157  
Gilman, WI 54433-0157

## Regular Meeting

Wednesday, July 12, 2023 / 6:00 PM  
Gilman Municipal Building  
385 East Main Street  
Gilman, WI 54433

## Minutes

Village President Jane DeStaercke called the regular meeting to order in open session at 6:00PM. Board members present were Jane DeStaercke, Cheryl Rosemeyer, Dee Bornheimer, Ericka Bertsinger, Russell Baker, Mark Person, and Bob Preston. Village Public Works Director Dave Kroeplin, Village Clerk Candice Grunseth, and Police Chief Tom Tallier were present. Along with Star News Reporter Ginna Young.

Village Trustee Dee Bornheimer led the Pledge of Allegiance.

Village President Jane DeStaercke stated that the Fire Department was here and on their request for no parking. Fire chief Brian Welsh was present and discussed having the Village review no parking on McSloy Street from 3<sup>rd</sup> to 4<sup>th</sup> avenue. He said that the south side (Gilman Cheese parking lot side) would like the whole block no parking but the north side of McSloy could just be the part that the Fire Department owns. He had a picture for reference. He said the main concern is during events but would like this permanent closure reviewed. Village Clerk Candice Grunseth stated she will forward this to the Chief of Police for review and have it on the next agenda for approval. Firefighter Andi Schneider stated there is also a concern on Sunday of June Dairy Days for McSloy Street and if there could be no parking on the one side of the street or temporary parking, they think this would help in case of a fire as well. This can be reviewed next month or next year before June Dairy Days.

Dalton Wiscoky was present for the Special Order of Business as an Eagle Scout. He would like to do his Eagle Scout project and get permission to do this in the campground area. He would like to build a bench and then have shepherds hooks around it with birdhouses that Mike Kinas made. Trustee Ericka Bertsinger made a motion to approve the Eagle Scout project and Trustee Russell Baker seconded the motion. All were in favor.

Immediate Public Concern: There was none.

Trustee Russell Baker made a motion to approve the following minutes and Trustee Mark Person seconded the motion: Regular Board Meeting June 14, 2023, Revolving Loan Fund Meeting on June 28; and Finance Committee on July 10, 2023; All were in favor.

A motion by Trustee Cheryl Rosemeyer and seconded by Trustee Ericka Bertsinger to approve the vouchers/bills as presented. POOLED CASH for SSCU 32518-32530 & FORWARD 14169- 14220 and vouchers V374-V416-, Restricted 1029-1031 JE-0506 and Transfers out to Close out CDs, WRS/WDC/TASC/EFTPS/DOR and NO RLF or CDBG. The motion carried on a roll call vote of 7-0.

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### **Reports:**

President Jane DeStaercke presented a report and stated she spoke with Village attorney Mike Shiffler on the ordinances. Mike also followed up with the UDC inspector Bob Christiansen and Zoning Inspector Jim Flood for their recommendations. The Building Code ordinance would be tabled at this time due to more information being gathered. Jane noted the zoning webinar she attended with the Board of Appeals and Jim Flood on Tuesday evening.

Treasurer's Report – Fran Prasnicky had a written report that was in the packet for the fund balances for June 13, 2023 through July 12, 2023 for the pooled cash accounts and other accounts. Trustee Cheryl Rosemeyer made a motion to approve the Treasurer's report and Trustee Russell Baker seconded the motion. All were in favor.

Chief of Police Tom Tallier had a written report for the Board but was on vacation this week so was not at the meeting.

Public Works Director Dave Kroeplin had a written report in the packet. He stated that the pump on Well #3 went down and was needing to be taken to Rice Lake to fix. He stated that it needed to be fixed by Bitney Electric due to not voiding the warranty. Steven Bornheimer voiced a concern on 4<sup>th</sup> and McSloy of a valve cover being broken off.

Clerk's Report – A copy of the Clerk's report was in the Board packet for review. Village Clerk Candice Grunseth discussed the agenda items that were coming up in the meeting.

The July 12, 2023, budget was in the Board packet for review and Candice stated that she reported with the Finance Committee on Monday. She noted income was 33.11% and expenses 41.27%.

### **OLD BUSINESS:**

Village President stated there was no update at this time from the Development Committee. Village Clerk Candice Grunseth noted the Chamber Tour to Taylor Falls and the ideas that came from that. She invited all Board members to attend next year to help spur ideas for economic development.

### **NEW BUSINESS:**

Trustee Russell Baker made a motion to approve the CMOM that the Village clerk and Public Works Director were creating, and Trustee Cheryl Rosemeyer seconded the motion. All were in favor.

Trustee Cheryl Rosemeyer made a motion to approve Resolution 2023-05 Library Share and President Jane DeStaercke seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Russell Baker made a motion to approve Dollar Generals Liquor License and Trustee Dee Bornheimer seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Ericka Bertsinger made a motion to approve Kevin Lechleiter's Operators License and Trustee Mark Person seconded the motion. Chief of Police Tom Tallier did the background check and all was good. All were in favor.

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The Readiness Survey that was handed out at the June Board meeting was on the agenda for review. The Village Board discussed at the last meeting to complete and bring back concerns and ideas. Village Clerk Candice Grunseth handed this out after the Board agreed to fill out to further discuss concerns on main street and around the Village. Trustee Bob Preston voiced concern that he did not know how to fill out the form as it was confusing, and some parts didn't seem to fit with our community. Village Clerk Candice stated that there are parts that do not pertain but best to try and fill out for a discussion. There was discussion on not telling owners what to do. The Village Clerk said the Village is not here to tell people what to do with the property (unless it is a safety concern or ordinance violation) but we are here to be proactive and move Gilman forward. There are funds such as the RLF (Revolving Loan Fund) that could be utilized by owners or people thinking of owning a building. There is also WEDC and the Chamber that could assist or give ideas on business, and marketing. There are ideas that the Village could suggest to owners that are inexpensive such as painting their façade, cleaning up weeds, organizing items outside their building, disposing of clutter. Trustee Cheryl Rosemeyer stated that Bruce a few years back painted murals on windows and buildings to decorate up those areas on main street. Village Clerk Candice Grunseth suggested simple things such as setting up a small loan or grant program to paint the front of buildings. Trustee Dee Bornheimer voiced concerns about costs and lack of employees. Village Clerk Candice Grunseth stated that she is just making suggestions to the Board to help make assist moving Gilman forward. Trustee Russell Baker did drive around town and did make note of things on main street but also around the Village that could be addressed. He highly encouraged the rest of the group to complete this or to make note of things around the community. President Jane DeStaercke asked the Board to review the survey, the ideas and suggestions discussed tonight and bring back to the next meeting.

Trustee Russell Baker made a motion to approve the revisions made to Chapter 30 - Planning Committee Ordinance by Village Attorney Mike Shiffler and Trustee Ericka Bertsinger seconded the motion. The motion carried on a roll call vote of 7-0.

Committee dates were set as follows:

Finance committee on Monday, August 7, 2023 @ 3:00PM

Parks, Improvements, Tree Board, Personnel and Public Safety are not scheduled at this time.

Agenda Items: UDC ordinances, Gilman Fire Department No Parking Request and Readiness Assessment survey.

The meeting adjourned at 7:50PM by motion from Trustee Ericka Bertsinger and seconded by Trustee Dee Bornheimer. Motion carried all in favor.

**Candice Grunseth, WCMC**

**Village Clerk**

**Village of Gilman**