

# **Village of Gilman**

P.O. Box 157  
Gilman, WI 54433-0157

## **Regular Meeting**

Wednesday, January 11, 2023 / 6:00 PM  
Gilman Municipal Building  
385 East Main Street  
Gilman, WI 54433

## **Minutes**

Village President Jane DeStaercke called the regular meeting to order in open session at 6:00 p.m. Board members present were Jane DeStaercke, Mark Person, Cheryl Rosemeyer, Dee Bornheimer, Greg Steinbach, Ericka Bertsinger, and Russell Baker. Village Public Works Director Dave Kroeplin, Police Chief Tom Tallier, Village Treasurer Fran Prasnicky and Village Clerk Candice Grunseth were present. Along with Star News Reporter Ginna Young on the phone!

Village Trustee Dee Bornheimer led the Pledge of Allegiance.

Special Order of Business- None

Immediate Public Concern: Steve Bornheimer was present to discuss the old laundromat building and the concern of the chimney and needing a conditional use permit to live in a commercial building. Steve contacted Jim Flood and Jim wanted direction from the Board how to handle as it was brought to Jim's attention that there were 2 other residents living in commercial buildings as well. The Board did feel Jim should send the letter and they could address it further by having it on the agenda next month. The chimney concern is a Fire Department issue, and they would have to address that with the Fire Chief.

Fred and Darrell Romig were present to discuss Public Fire Protection. The Village Board approved staying with their current tariff on billings, but Fred and Darrell think all lots should be charged. It was discussed that the PSC allows just two other options for charging PFP and Village Clerk Candice Grunseth read those options. Darrell felt that the charge should be based off the values of someone's buildings or assessment but we as the Village do not get to decide that. Village Clerk Candice Grunseth explained that PFP and that is it for Hydrant Fees and this has nothing to do with the taxes the residents pay for Fire Protection to the Gilman Rural Fire District. President Jane DeStaercke stated that we can make the change to charging parcels and Treasurer Fran Prasnicky noted that there were 20 other lots she came up with a quick review. Otherwise, we might need RCAP to come in and assist with this to make sure this is accurate.

Trustee Russell Baker made a motion to approve the following minutes and Trustee Dee Bornheimer seconded the motion: Regular Board Meeting December 14, 2022 and Finance Committee on January 9, 2023; All were in favor.

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A motion by Trustee Cheryl Rosemeyer and seconded by Trustee Dee Bornheimer to approve the vouchers/bills as presented. POOLED CASH for SSCU 32479-32485 & FORWARD 13868-13912 and vouchers V144-188, Restricted & CDBG None. Journal Entries JE-0496-0500, Transfers, WRS/WDC/TASC/EFTPS/DOR. The motion carried on a roll call vote of 7-0.

### **Reports:**

President Jane DeStaercke presented a written report and noted the great job Public Works has done with the snow plowing. She also noted that she signed the WIPFLI Letter of Engagement for 2022 audit.

Treasurer's Report – Fran Prasnicki had a written report that was in the packet for the fund balances for December 15, 2022, through December 31, 2022 and to January 09, 2023 for the pooled cash accounts and other accounts. Trustee Cheryl Rosemeyer made a motion to approve the Treasurer's report and Trustee Russell Baker seconded the motion. All were in favor.

Chief of Police Tom Tallier had a written report for the Board and stated he is trained on TraCS and IBR. There was a lot to do with the snow this past month and accidents.

Public Works Director Dave Kroepelin had a written report in the packet. Dave reported that he is Water certified and they have been out plowing a lot. Jane DeStaercke noted the great job Dave is doing.

Clerk's Report – A copy of the Clerk's report was in the Board packet. Village Clerk Candice Grunseth talked about the extra work with Vibrant Spaces, Rural Development and Main Street meetings.

The end of the year budget and the new January 11, 2023 budget was in the Board packet for review. Candice reviewed both budgets with the Finance Committee at their meeting. She noted the line items that were over the 100% and also that we did not need a budget amendment for 2022.

### **OLD BUSINESS:**

Village President Jane DeStaercke gave an update on working with the school and UW Extension on CEA and Vibrant Spaces. Police Chief Tom tallier reported on his follow up with housing development and what they would need to build here. Village Clerk Candice Grunseth noted she is following up with Brian Reilley of Ehlers and Dave Rasmussen of MSA to look further into the TID and what it offers a developer. President Jane DeStaercke made a motion to approve the Resolution 2023-01 on Vibrant Space grant application and Trustee Dee Bornheimer seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Russell Baker made a motion to approve the Resolution 2022-13 on UDC fees for Bob Christenson and Trustee Dee Bornheimer seconded the motion. The motion carried on a roll call vote of 7-0.

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**NEW BUSINESS:**

Trustee Dee Bornheimer made a motion to approve the Citizens Park Member Liz Schmitt and Trustee Russell Baker seconded it. All in favor.

Trustee Cheryl Rosemeyer made a motion to approve moving the Revolving Loan Funds from Superior Choice to RCU so that we can have a better rate on our Money Market and to have checks and Trustee Mark Person seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Russell Baker made a motion to approve Gabe Gunderson for part time work for the Village at \$17 and President Jane DeStaercke seconded the motion. The motion carried on a roll call vote of 7-0.

Ntera provided a quote, but Candice hasn't had time to thoroughly review it. Hopefully more information by the next meeting.

Committee dates were set as follows:

Finance committee on Monday, February 6, 2023 @ 2:30PM

Parks, Improvements, Personnel, Tree Board and Public Safety are not scheduled at this time.

Agenda Items: Conditional Permit, NTERA, 2023-02 Resolution

The meeting adjourned at 7:34PM by motion from Trustee Greg Steinbach and seconded by Trustee Dee Bornheimer. Motion carried all in favor.

**Candice Grunseth, WCMC**  
**Village Clerk**  
**Village of Gilman**