

# Village of Gilman

P.O. Box 157  
Gilman, WI 54433-0157

## Regular Meeting

Wednesday, February 13, 2019 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

## Minutes

Village President Jane DeStaercke called the meeting to order in open session at 7:00 p.m. Board members present were Jane DeStaercke, Eileen Grunseth, Bob Mechelke, Greg Steinbach, Mike Kinas, and Ericka Bertsinger @ 7:07PM. Village Clerk Candice Grunseth and Village Treasurer Fran Prasnicky were present. Village Public Works Director Rick Johnson and Village Chief of Police Thomas Tallier were absent. Also present was Ginna Young from the Star News.

Jane DeStaercke had a moment of silence for past Board Trustee Debbie Sager. Village President Jane DeStaercke then led the Pledge of Allegiance.

Special Order of Business- Cheryl Rosemeyer expressed her interest in the Village Board. Trustee Mike Kinas made a motion to approve Cheryl Rosemeyer to fill the remaining term of Debbie Sager and Trustee Bob Mechelke seconded the motion. The motion carried on a roll call vote of 6-0. Village Clerk Candice Grunseth did the swearing in of Cheryl's Oath of office. Cheryl was then invited to sit with the Board and Village Clerk Candice Grunseth provided her with a Board packet.

Immediate Public Concerns: Doug Alexander was present to discuss the concern of the roads and snow. President Jane DeStaercke stated it was an unreasonable year for snow already. Jane commended our Public Works for all their hours and great work. There was discussion on the fire hydrants and if a notice had to go out on keeping them clear of snow. It was discussed to follow up with the Fire Department for directives on the fire hydrants.

Trustee Bob Mechelke made a motion and Trustee Ericka Bertsinger seconded approving the minutes as follows: Regular Board Meeting January 9, 2019; Caucus Minutes on January 9, 2019; Finance Committee on February 8, 2019; All were in favor.

A motion by Trustee Eileen Grunseth and seconded by Trustee Mike Kinas to approve the vouchers/bills as presented. The motion passed on a roll call vote of 7-0. POOLED CASH for SSCU 32099-32112 and FORWARD 10037-10141, Restricted Check None, CDBG None, and Journal Entries. Also WRS/WDC/TASC/EFTPS/DOR.

## **Reports:**

President's Report- Jane DeStaercke reported on speaking with Ray Olejnickak on his demolition permit

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and having Police Chief report back monthly. She also discussed a Zoning meeting, and all the snow we received at this time. Jane again thanked our Public Works Department for all their hard work.

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Treasurer's Report – Fran Prasnicky reported on the fund balances as of February 11, 2019 for the pooled cash accounts and other accounts and had a new copy to report on. Trustee Eileen Grunseth made a motion to approve the Treasurer's verbal report and Trustee Ericka Bertsinger seconded the motion. All were in favor.

Police Chief Tom Tallier had a written police report for the Board but was not present for the meeting. The Village Board asked the Clerk to send him an email directing him to provide a written report to all the board members on the demolition permit for the Bowling Alley and report monthly on this.

Public Works Director Rick Johnson was not present due to the snow but had a written report for the Board.

Clerk's Report – Village Clerk Candice Grunseth presented the Clerk's report and a copy was in the Board packet.

The February 11, 2019 budget was is in the Board packet for review and Finance reviewed at their meeting on Friday.

### **Old Business:**

Library Expansion- They have raised \$210,000 at this time with donations and pledges. Trustee and Library Rep Bob Mechelke discussed the options for moving the Library during construction. Trustee Eileen Grunseth would like to see the area mapped out before the Joint Meeting on the 6<sup>th</sup>. There was some discussion on the placement of the Library stacks for the books. There was also discussion on the windows for the Village portion and the Library as well. The Village Board reviewed a quote on the Pella windows. They will look to approve or deny at the joint meeting on the 6<sup>th</sup>. There were also quotes for an exit out of the Clerk's office and a glass window to public instead of exit as an option. The Library Board will discuss the windows at their next Library Board meeting on Monday March 11, 2019.

### **NEW BUSINESS:**

Trustee Eileen Grunseth made a motion to approve WTC Emergency Plan with updates and Mike Kinas seconded the motion. All were in favor.

Village Clerk Candice Grunseth explained the need for an update on the Village Park Plan. Trustee Mike Kinas made the motion to approve with changes and Trustee Greg Steinbach seconded the motion. All were in favor.

Trailer Court Signs- Taylor County Health Department directed the Village to get signs made for the Municipal Trailer Courts and need to know what you want them to say. Trustee Bob Mechelke made a motion to approve Village of Gilman Municipal Mobile Home Court with the phone number and Village

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of Gilman Yellow River Mobile Home Court and hone number on the other sign and Trustee Ericka Berstinger seconded the motion. All were in favor.

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Proposal for Village of Gilman Attorney: Karl Kelz submitted a proposal and the Board had it in front of them and emailed ahead of time to review. Village Clerk Candice Grunseth did contact Grunewald office in Medford as requested by a Board member but they did not submit a proposal. President Jane DeStaercke asked if the retainer fee in the proposal from Kelz was an annual fee or a one-time fee and Village Clerk Candice Grunseth did explain it is a one time fee. Trustee Mike Kinas made a motion to approve Karl Kelz as the Village Attorney and Trustee Cheryl Rosemeyer seconded the motion. The motion carried on a roll call vote of 7-0.

Fred Romig of the Gilman Fire Department asked that the Village split the costs of the Maintenance of Siren. At this time there was a bill for \$325.00 for the annual maintenance. Trustee Mike Kinas made a motion to approve the split with the Gilman Rural Fire District and Trustee Greg Steinbach seconded the motion. The motion carried on a roll call vote of 7-0.

Committees 2018-2019- There was discussion on adding Cheryl Rosemeyer to the Parks Committee. Ericka Bertsinger will join Improvements and Mike Kinas agreed to be chair of Parks. Trustee Eileen Grunseth made the motion to approve the changes and Trustee Mike Kinas seconded the motion. All were in favor. These committees will be reviewed again after the election.

Committee dates were set as follows:

Finance Committee Meeting on Monday, March 11, 2019 @ 3:30PM

Tree Board Meeting on Wednesday, February 27, 2019 @ 5:30PM

Parks, Personnel, Public Safety, Tree Board, and Improvements not set at this time.

Agenda Items: Library Expansion

The meeting adjourned at 8:23PM by motion from Trustee Greg Steinbach and seconded by Trustee Eileen Grunseth. All in favor.



***Candice Grunseth, WCMC***  
***Village Clerk***  
***Village of Gilman***