

Village of Gilman
P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting
Wednesday, November 8, 2017 / 7:00 PM
Gilman Municipal Building
380 East Main Street
Gilman, WI 54433

Minutes

Village President Bill Breneman called the meeting to order in open session at 7:00 p.m. Board members present were Bill Breneman, Eileen Grunseth, Jane DeStaercke, Debbie Sager, Greg Steinbach, Mike Kinas, and Sue Weibel. Village Public Works Director Rick Johnson, Village Treasurer Fran Prasnicky, Village Chief of Police Thomas Tallier, and Village Clerk Candice Grunseth were present.

Village President Bill Breneman welcomed Jordan Johnson to the meeting, who is a Boy Scout observing the meeting.

Trustee Sue Weibel led the Pledge of Allegiance.

Special Order of Business –None

Immediate Public Concerns – Bernie Van Den Heuvel was present to ask why the music wasn't playing on Main Street. Trustee Mike Kinas stated that he has taken the paperwork on the system to Speed of Sound in Eau Claire to review and see if this is the system we need or can use. There may need to be a mixer installed. It was noted that if the system wasn't the correct one could we trade it for what was needed? Mike will keep the Clerk's Office and Board updated.

Trustee Jane DeStaercke made a motion and Trustee Debbie Sager seconded approving the minutes as follows: Regular Board Meeting on October 11, 2017; Revolving Loan Fund Committee on October 13, 2017, First Impressions on October 15, 2017; Personnel Committee on November 2, 2017; Tree Board on November 2, 2017; and Finance Committee on November 7, 2017. All were in favor.

A motion by Trustee Eileen Grunseth and seconded by Trustee Mike Kinas to approve the vouchers/bills as presented. The motion passed on a roll call vote of 7-0. POOLED CASH~ 30812-30891 Restricted checks 1017-1018. Also WRS/WDC/TASC/EFTPS/DOR and the Journal Entries for the past two months.

Reports:

President's report- Bill had a written report for the Board. He reported on the Public Nuisance works that has been completed and attending the HR meeting in Medford. Bill noted that the work on the Public Nuisance has made progress and the title of unsafe building can be taken off the agenda.

Treasurer's Report – The fund balances as of November 8, 2017 for the pooled cash accounts were in the Board packets for review. Trustee Eileen Grunseth made a motion to approve the Treasurer's report and Trustee Mike Kinas seconded the motion. All were in favor.

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Police Chief Tom Tallier had a separate written police report. Tom is working on some protective gear to order.

Public Works Director Rick Johnson had a written report. He followed up again with Steve Zunker on the Street Lights. Steve is hoping for the first part of December. Also concerned that Lane Tank has not been out yet for the Water Tower Inspection. Village Clerk Candice Grunseth asked if Rick was noting each time he calls so if the DNR asks he has record. A letter or email may need to be sent for written record. Rick also noted that the brush cutting was completed in the Village. He also stated that they are trying to put weather stripping on the Billy Goat Bridge at this time for the concern of it being slippery.

Clerk's Report – Village Clerk Candice Grunseth presented the Clerk's report and a copy was in the Board packet. Candice updated the Board on the Trailer Courts, speaking with Jack Kondrasuk on renaming a street, updates from the Audit Report from Rob (WIPFLI), along with the water and sewer rates, and emailing the packet to the Board.

The November 8, 2017 Budget was in the Board packet for review and Finance reviewed the budget in their meeting.

Old Business:

Trailer Courts: The Village Clerk presented the letter from Greg Krug on their proposal for the Trailer Courts. President Bill Breneman stated that this has gone on long enough and the Village Board has been accommodating so far but a date needs to be set. Village Clerk Candice Grunseth reported that originally back in September the Village of Gilman was to take receivership due to Non-payment from the owner. (This non-payment or late payment has been since 2015). Then at the Courthouse on September 20, 2017 the Village was told it would close in 3 weeks or take receivership immediately. At the October 11, 2017 Board meeting it was not closed and was told then it would now close on October 31, 2017. The Village would receive \$5000 to clear up the moving of the trailers and legal fees plus half the closing costs to be put towards making the Village whole again and past due loan. The closing did not take place as stated on October 31, 2017. The potential buyer stated it is because they haven't received the requested items they need (leases etc.) and Greg Krug states it's the buyer delaying the closing. The Village Board feels it does not matter to the Village if the seller or the potential buyer requesting that information is slowing the sale. That is not the Village's problem or concern, the main focus is if the Village is made whole. Trustee Jane DeStaercke made a motion to approve that Wanda Neumueller (owner) will pay the Village \$1000 on **December 1, 2017** plus the October, November, and December mobile home taxes that are due totaling \$572.01. Then the Closing date would need to take place by December 20, 2017 (6 weeks) or the Village would take receivership on January 2, 2018. This was seconded by Trustee Sue Weibel and the motion carried on a roll call vote of 7-0. There has been no request to our office from Krug's office on the mobile taxes as per his letter. The cost for October was \$197.49 and now is \$187.26 per month due to a trailer being moved out in October. The Village Board understands that this will be more work for the Clerk's office but again feels like the Village has been more than accommodating the past 2 years trying to work with owner. The Village Clerk will research to try and find out what the tenants are currently paying to try and decide what the Village would be charging if they do get the judgment for Receivership from the courts on the 2nd of January, 2018. Village Clerk Candice Grunseth will update the Village Attorney in writing on Thursday November 9, 2017 with the Board's decision.

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President Bill Breneman stated that the Village could look to have the Police Officer deliver a letter on the 2nd of January to all tenants on this receivership and work on leases in January to give to tenants. Treasurer Fran Prasnicky stated that the Mobile Home Taxes are sent to the tenants each year with their lottery credit and this information could be relayed then as well.

The Renaming of the Streets were tabled at this time. The Village Clerk Candice Grunseth spoke with Jack Kondrasuk and at this time the family needed more information. Candice will email Jack a map showing both suggestions so the family can decide which one they prefer. Candice will follow up with Walter Liepert at the school as well.

NEW BUSINESS:

Trustee Eileen Grunseth made a motion to approve the 2017-07 Budget Resolution and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Eileen Grunseth made a motion to approve the Draft 2016 Audit from WIFPLI and Trustee Mike Kinas seconded the motion. All were in favor.

Trustee Jane DeStaercke made a motion to approve the Levy Limit \$166,438 and also the advice of the Auditors on if the Joint Fire District amounts needed to be included or not and Trustee Greg Steinbach seconded the motion. All were in favor.

Trustee Sue Weibel made a motion to approve the Special Assessment/Charges of the six accounts for the tax roll and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Eileen Grunseth made a motion to approve the \$50 for the Gilman Bucks to each employee as a Thank you and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Eileen Grunseth made a motion to approve the Water and Sewer Budgets and Trustee Jane DeStaercke seconded the motion. There were no changes from last year amounts and the Village is still waiting for USDA approval. The motion carried on a roll call vote of 7-0.

Trustee Sue Weibel made a motion to approve the Water Rate Increase of 3% starting March 22, 2018 and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Jane DeStaercke made a motion to approve a Sewer Rate Increase of 1% starting on December 22, 2017 and Trustee Debbie Sager seconded the motion. The motion carried on a roll call vote of 7-0.

Village Resident Mike Ustianowski wanted a Fire Number sign for his property. He has a Village address and not a County address and the Village does not do fire signs. The County said they can set a County address if the Village approves for the County to do that. President Bill Breneman made a motion to approve and Debbie Sager seconded the motion. All in favor.

Discussion on snow removal on the Park Bridges was discussed. President Bill Breneman spoke about the meeting with Public Works Director and Village Clerk Candice Grunseth on Monday. There was agreement that it would be too hard to do anything this year with hours, equipment, with the Budget already published
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and being set. The initial costs would be \$5000 that would include a snow blower and trailer. President Bill Breneman's main concern was how slippery the south end of the Bridge is. Rick is working on that bridge but will take a better look in spring on how to fix. The Public Works department will try and keep a tally of snowfalls to determine hours for keeping the bridges open next winter if the Village Board wanted too.

Village President Bill Breneman discussed the closing of the Skate Park per the Parks Minutes last month. Concerned of closing that area to kids or the public. Chair Debbie Sager noted that the Skate Park is in need of repair and that it is not utilized as often and cigarettes and cans are left there. Trustee Sue Weibel asked if a notice was sent to the school if there were any kids who wanted to try and get involved. Village Clerk Candice Grunseth noted that this was done once before. Candice asked if the Board would like her to do this again and notify Mr. Pockat, Tech Ed Teacher. The Board was in consensus to do that.

Trustee Eileen Grunseth noted that Personnel is recommending an increase in the meals for the Employee Handbook and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 7-0.

First Impressions is having a Decorating Contest and the Village Board agreed to join in with the Municipal Building. Village Clerk Candice Grunseth will notify the Village Board when the decorating is taking place.

Committee dates were set as follows:

Finance Committee Meeting on Tuesday, December 12, 2017 @ 8:30 AM

Personnel, Tree Board, Donation/Planning Committee, Parks, and Improvements not set at this time.

Agenda Items: Trailer Courts, Property at 270 Main Street, Renaming a Street, Mill Rate Worksheet.

The meeting adjourned at 8:34PM by motion from Trustee Eileen Grunseth and seconded by Mike Kinas. All in favor.



Candice Grunseth, WCMC
Village Clerk
Village of Gilman