

**Village of Gilman**  
P.O. Box 157  
Gilman, WI 54433-0157

**Regular Meeting**  
Wednesday, March 8, 2017 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

**Minutes**

Village Vice President Jane DeStaercke called the meeting to order in open session at 7:00 p.m. Board members present were Jane DeStaercke, Eileen Grunseth, Debbie Sager, Bernie Van Den Heuvel, Greg Steinbach, and Mike Kinas. Village President Bill Breneman was absent. Village Public Works Director Rick Johnson, Village Treasurer Fran Prasnicky, Village Chief of Police Thomas Tallier, and Village Clerk Candice Grunseth were present.

Village Trustee Debbie Sager led the Pledge of Allegiance.

Special Order of Business – Sue Ackerman and Jenny Jakel from Abby Bank in Abbotsford and Medford presented a folder with Municipal Account Interest Rates and Saving Accounts Rates.

Immediate Public Concerns – Debbie Sager noted that there is a boy scout looking for three hours of community service and wondering if this could be done in the Village. Village Clerk Candice Grunseth stated if something couldn't be found in the Village parks that maybe the Library could be an option. Russell Baker was present and asked if the Village was going through an address update. Village Clerk Candice Grunseth stated that she had not heard anything, and Police Chief Tom Tallier stated he thought it was just in Marathon County.

Trustee Debbie Sager made a motion and Trustee Mike Kinas seconded the motion approving the minutes with changes/amendments as follows: Regular Board Meeting on February 8, 2017; Personnel Minutes on February 15, 2017; Finance Committee on March 6, 2017, Park and Recreation Minutes on March 6, 2017; Improvement Minutes on March 6, 2017; and Tree Board minutes on March 6, 2017. All were in favor.

A motion by Trustee Eileen Grunseth and seconded by Trustee Mike Kinas to approve the vouchers/bills and Journal Entries as presented. The motion passed on a roll call vote of 6-0-1 (Breneman absent). POOLED CASH~ 30081-30160 Journal Entry report and Also WRS/WDC/TASC/EFTPS/DOR

President's Report – President Bill Breneman had a written report for the Board meeting due to being at a Conference. Noted: Broadband, Pirates Cove update, Comprehensive Plan review, and Siren being currently down.

Treasurer's Report – Village Treasurer Frances Prasnicky reported on the fund balances as of March 8, 2017 for the pooled cash accounts. Trustee Eileen Grunseth made a motion to approve the Treasurer's report and Trustee Mike Kinas seconded the motion. All were in favor.

Police Chief Tom Tallier had a separate written police report. Tom also reported on the trailer courts to the Village Board.

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Vice President Jane DeStaercke brought forward agenda item B. Trailer Courts from Old Business during Police Chief's Tom Tallier report on the trailer courts. The Board discussed the non-removal of the abandoned trailers and Chief Tallier reported that he followed up with owner Wanda Nuemueller again. He reported that he had not heard from Wanda's Attorney Greg Krug on the removal of the Joe Meyer trailer. Police Chief Tom Tallier stated that there is chance she will be selling the trailer court soon. The Board discussed the concern on nonpayment on the trailer courts. Trustee Eileen Grunseth made a motion to enforce the terms of the loan with Wanda Nuemueller that is secured with the trailer park located in Gilman and to direct the Village Attorney to initiate a foreclosure action and resolve the case. Trustee Greg Steinbach seconded the motion. The motion carried on a roll call vote of 6-0-1(Breneman absent). Vice President Jane DeStaercke asked if there was any recommendations on the removal of the trailers in the court that are abandoned and there was no action taken.

Public Works Director Rick Johnson had a written report and there were no questions from the Board.

Clerk's Report – Village Clerk Candice Grunseth presented the Clerk's report and a copy was in the Board packet.

The March 8, 2017 Budget was in the Board packet for review.

**Old Business:**

5210 Information emailed to Employees and Board Members.

Comprehensive Plan- the County is continuing to work on their plan but the Village will need to update their own plan. Village Clerk Candice Grunseth did contact Northwest Regional Planning and sent the current plan for review and a quote to update.

**New Business:**

Greg Steinbach updated the Board on the Street Projects bids from the Improvements meeting on Monday, March 6, 2017. He stated that American Asphalt was the only company to bid on the projects. He stated that Improvements approved recommending both bids to the Board for approval for 2017. Trustee Mike Kinas made a motion to approve the bid of \$27,251.82 from American Asphalt for 5<sup>th</sup> Avenue North and Trustee Debbie Sager seconded the motion. The motion carried on a roll call vote of 6-0-1(Breneman absent).

Trustee Greg Steinbach made a motion to approve the bid of \$25,453.02 from American Asphalt for Hickory Street and Trustee Mike Kinas seconded the motion. Trustee Bernie Van Den Heuvel questioned the last statement on the quote under Special Conditions. Vice President Jane DeStaercke noted that it was on the first quote that was already approved. Public Works Director stated that this would be for things that are unforeseen as like dealt with last year on Riverside Drive. Vice President Jane DeStaercke asked if there were any other questions before taking a roll call, no other questions. The motion carried on a roll call vote of 6-0-1(Breneman absent).

Trustee Eileen Grunseth made a motion to approve the Lane Tank Inspection up to \$2450.00 on the 100,000 gallon elevated water tank for the Village of Gilman and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 6-0-1(Breneman absent).

There was no action by the Village Board on the Sewer Use Ordinance or the Sewer Waste Acceptance Agreement. This was due to discussion and recommendations during the Improvement and Services meeting of the concern of this causing extra work for Public Works and our Sewer Pumps.

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Village Clerk Candice Grunseth updated the Board on the minor changes of the Employee Handbook. Trustee Eileen Grunseth made a motion to approve the changes and Trustee Mike Kinas seconded the motion. All were in favor.

Trustee Debbie Sager made a motion to approve the Summer Activities' agreement for 2017 and Trustee Greg Steinbach seconded the motion. All were in favor. Village Clerk Candice Grunseth will get a signed copy to the school for their next Board meeting.

Village Clerk Candice Grunseth discussed the need for Gilman Fertilizer Plant to have a physical address. Mary Quante from State Manufacturing has asked for one. Village Clerk Candice Grunseth and Village President Bill Breneman reviewed the map and are suggesting 500 North Railroad Street. The Gilman Feed's current address is 400 North Railroad Street. The owner, Norm Spooner, stated he was fine with whatever the Village decided as he uses a PO Box for mail. Trustee Bernie Van Den Heuvel has concerns about using the Railroad Street Name and there was discussion. Trustee Debbie Sager made a motion to assign the address of 500 North Railroad Street to the Fertilizer Plant and seconded by Mike Kinas. All were in favor.

Village Clerk Candice Grunseth updated the Board on the Park meeting and the discussion of adding NO Camping in the Village Park. Camping is only allowed in the Village Campground. Candice noted that the Village can waive any of the rules per the policy. Trustee Debbie Sager made a motion to approve the amended Park Use Policy and Trustee Mike Kinas seconded the motion. All were in favor.

Trustee Mike Kinas made a motion to approve the Village Clerk to go ahead and apply for the 2018 United Way Application. Trustee Greg Steinbach seconded the motion. All were in favor.

The Village Board discussed that Rick Johnson could set the Cleanup Dates for spring. Village Clerk Candice Grunseth noted that the County's Clean Sweep is set for Saturday May 6, 2017. Candice also noted a letter for Appliance and Electronic pick up from Appliance Alternative, LLC from Eau Claire. The Village Board gave authority for Rick and Candice to work on the Clean Up day and Appliance pick up with Express and Appliance Alternative.

Committee dates were set as follows:

Finance Committee Meeting on April 10, 2017 @ 3:30PM

Personnel, Parks, Tree Board, Improvements, Public Safety, and RLF Meetings were not scheduled at this time.

Agenda Items: OATHS, Trailer Courts, Comprehensive Plan and Arbor Day.

The meeting adjourned at 8:36PM by motion from Trustee Eileen Grunseth and seconded by Trustee Mike Kinas. All were in favor.



***Candice Grunseth, WCMC***  
***Village Clerk***  
***Village of Gilman***

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