

# **Village of Gilman**

P.O. Box 157  
Gilman, WI 54433-0157

## **Regular Meeting**

Wednesday, April 11, 2012 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

## **Minutes**

The meeting was called to order in open session at 7:00 p.m. by Village President Bill Breneman. Board members present were Bill Breneman, Jane DeStaercke, Bernie Van Den Heuvel, Eileen Grunseth, Debbie Sager, and Russell Baker arrive at 7:02p.m. Village Public Works Director Rick Johnson, Police Chief Tom Tallier, Village Treasurer Fran Prasnicky, and Village Clerk Candice Grunseth were also present.

The Pledge of Allegiance was led by Village Trustee Jane DeStaercke.

Village Clerk Candice Grunseth gave the Oaths of Office to Tyler Pockat, Debbie Sager, and Jane DeStaercke. They read the oaths and signed them at the Board meeting.

Village President Bill Breneman made a motion to appoint Tyler Pockat to the Board per Resolution 2005-05 for this meeting and to be compensated for this meeting and Trustee Bernie Van Den Heuvel seconded the motion. The motion passed on a roll call vote of 6-0.

President Bill Breneman asked if there were any public concerns or comments. There was no public comment.

Village President Bill Breneman stated that he was going to move items G. Cell Tower Building Permit and H. Cell Tower Lease of New Business up on the agenda. R. Shane Begley from Begley Wireless Consulting Services, LLC was present for the meeting and these two agenda items. President Bill Breneman stated that he had some recommendations from the Village Attorney on the cell tower lease and would like to start there. Bill went through each item that was a concern or suggestion from the attorney. Bill stated that #6 of the lease was a concern. It was agreed upon that just cause could be added in place of any reason. Bill stated that #7 was about insurance and a \$3,000,000 rider and Shane stated that he believed that they had that and it would not be a problem to change. #11a. was discussed and Shane stated that they will do a Phase I study. #16 was assignment/sublease and there was a concern here from the attorney and discussion by the Board. Shane stated that he will check on this further but stated that the tower itself can be collateral but no lien would be on the property itself for anything. #23 was discussed ~ Interference for the Sale of the Property. Shane stated that other towers – such as the railroad tower would not interfere with this tower. Shane also stated that the Village can lease or rent their water tower for a company as we own this and have the rights to do this but that we could not lease/rent to another cell phone company on another tower. Trustee Russell Baker asked about leasing wireless internet on our water tower and Shane stated that this was okay. Bill asked about having space on the tower

for the Village of Gilman or the County of Taylor and Shane said that yes, typically they do allow Governmental use but maybe at a charge. Shane will check into getting this in the contract and let us know. Shane will make the changes that the Board requested and send it via email and fed ex for signatures. Trustee Bernie Van Den Heuvel made a motion to approve the lease with the changes discussed and noted and Trustee Russell Baker seconded the motion. The motion passed on a roll call vote of 7-0. Trustee Jane DeStaercke made a motion to approve the Building Permit for the Cell Tower and Trustee Bernie Van Den Heuvel seconded the motion. Village clerk Candice Grunseth stated that the \$110 permit fee was paid already. The motion passed on a roll call vote of 7-0.

Village President Bill Breneman stated that he was going to move item I. Romig's Lease Agreement on Semi Parking with the Village in New Business up on the agenda. Darrell Romig was present to discuss the Lease Agreement between the Village of Gilman and Romig's, Inc. because the Finance Committee asked for some History on this lease. Darrell had a map that the Village Clerk made a copy of explaining the parcel of the land. He stated that the land is being subleased to the Village from Romig's and they lease it from the railroad. Darrell stated that the Village lease goes up each year because of the cost of living increase. There was no lease from the railroad to review. The lease agreement started in 1985. The agreement was for \$325 originally and was to be agreed upon each year. The committee would like to see the Board approve the lease annually. Trustee Russell Baker made a motion to approve the Lease Agreement and Trustee Debbie Sager seconded the motion. The motion was approved by roll call vote of 7-0.

Village President Bill Breneman stated that he was going to move item B. Sealed Bids for MSIP/LRIP on the agenda. There were two sealed bids. Bill opened the first envelope which was from Musson Brothers of Rhinelander. Their bid was for \$90,895.00. The second bid enveloped was from American Asphalt of Mosinee for \$61,374.86. Trustee Bernie Van Den Heuvel made a motion to accept the low bid of \$61,374.86 from American Asphalt and Trustee Russell Baker seconded the motion. The motion passed on a roll call vote of 7-0. Marvin Webster was present and stated that they would be looking to do this work at the end of the June or early July.

A motion by Trustee Debbie Sager and seconded by Trustee Bernie Van Den Heuvel to approve the minutes, as follows: Regular Village Board Meeting on March 14, 2012; Finance Committee Meeting on April 9, 2012; Planning Commission meeting on March 14, 2012; Website Ad Hoc Committee on March 15 and March 28, 2012; and the Improvements Meeting on March 26, 2012. The motion passed on a roll call vote of 7-0.

A motion by Trustee Eileen Grunseth and seconded by Trustee Jane DeStaercke to approve the vouchers/bills as presented. The motion passed on a roll call vote of 7-0.

POOLED CASH~ 25100-25173

President Bill Breneman had a written and an oral report for the Village Board. Bill discussed the upcoming CBA meeting on the 19<sup>th</sup> and asked that everyone come to the meeting. He also talked about the meeting with CRC (Fiberglass Company) from Thorp and the follow up meeting with Bob Parmley on the Industrial Park and the next meeting on the 18<sup>th</sup> of this month.

Village Treasurer Frances Prasnicki presented the treasurer's report of fund balances as of March 31, 2012 for RLF, Sewer Redemption, Water Depreciation, TID #2, CDBG, and the CD accounts. The Board accepted the balances in all funds reported on as typed and circulated to the Village Board. Trustee Eileen Gruneth made a motion to approve the Village Treasurer's report and Trustee Russell Baker seconded the motion. The motion passed on a roll call vote of 7-0.

Police Chief Tom Tallier was present to give a verbal and written report. Tom reported on the mock emergency drills at school. Tom's report was accepted as typed.

Public Works Director Rick Johnson gave a written and verbal report. Rick discussed the old water tower coming down in the Village today 04/11/2012.

Village Clerk Candice Gruneth gave an oral and written report and it was accepted as typed.

Village Clerk Candice Gruneth stated with the new accounting service there is no Budget Report for April 11, 2012. Candice did state that the budget is in the new system but the January and February vouchers need to be put into the Workhorse system from the QuickBooks system.

Trustee Jane DeStaercke explained that Fred Romig has agreed to come on the Centennial Committee. There is no meeting scheduled at this time.

The mobile home ordinance was on the agenda for review. Village Clerk Candice Gruneth explained that the Public Safety would be meeting on Tuesday, April 17, 2012 to work on this.

There were no Pay Applications for the Water Construction Account.

Dan Utecht met with Ken Schmiede on the Offer to Purchase. He asked that addresses be assigned to each trailer court for his billings. Trustee Bernie Van Den Heuvel made the motion to approve 500 Kapsy Drive and 500 Palmer Street and Trustee Eileen Gruneth seconded the motion. The motion passed on a roll call vote of 7-0.

Village clerk Candice Gruneth explained that Jason Kroeplin owns five lots off of 8<sup>th</sup> Avenue. He wants to move two houses he purchased in the Village to these lots. There is only one hook up for water and sewer and one address for these lots. Trustee Russell Baker made a motion to approve 465 S. 8<sup>th</sup> Avenue and Trustee Debbie Sager seconded the motion. The motion passed on a roll call vote of 7-0.

Trustee Eileen Gruneth made a motion to approve Resolution 2012-01 Vacating Palmer Street and Kapsy Drive and Trustee Russell Baker seconded the motion. The motion passed on a roll call vote of 7-0.

Trustee Eileen Gruneth made a motion to approve Chitra Dombrowski for an Operator's License and Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 6-0(Sager No).

Village clerk Candice Grunseth explained that there was a trailer court application and that we could do a credit check or forward it to Dan Utecht to review and decide on approving and signing a lease. The Board agreed if Dan is signing the papers on May 1, 2012 that it would be best to forward the application for Dan to decide.

Arbor Day Proclamation was on the agenda for approval. Trustee Eileen Grunseth gave the information for Arbor Day- April 26, 2012. Trustee Eileen Grunseth made a motion to approve the proclamation and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 7-0.

Candice Grunseth explained the June 8 New Officials Workshop and dinner the night before. She asked that the Board members notify her if interested in going to this.

Bill Breneman reminded the Board of the Open Book and Board of Review dates.

The Great Lakes Weather Agreement was on the agenda. Trustee Bernie Van Den Heuvel made a motion to approve the agenda and Trustee Russell Baker seconded the motion. Trustee Eileen Grunseth stated that the agreement went from \$199 in 2011 to \$205 this year. The motion carried on a roll call vote of 7-0.

Committee meetings were set as follows:

- Finance Committee on May 7, 2012 at 3:30p.m.
- Public Safety Committee on April 17, 2012 at 9a.m.
- Improvements Committee on May 7, 2012 at 4:30p.m. (Cell Tower Address)
- Parks Committee on April 30, 2012 at 4:30p.m.
- Centennial Committee – No Date set at this time
- Informational Meeting (Community Meeting) May 7, 2012 at 7p.m.

Agenda Items for the May 9, 2012 Regular Board meeting; Pay Applications for the water project, Cell Tower address, and Centennial 2014 Committee.

Bernie asked about the Pipeline training and asked to go and Russell Baker as well. Candice will sign them up for this on April 24, 2012.

Bill Breneman discussed the Emergency Management ICS 100 and 200 Training and that these are on April 24, 2012 and there are two times to choose from.

Meeting was adjourned at 8:59 p.m. by a motion from Eileen Grunseth and seconded Debbie Sager. All were in favor.

**Candice A. Grunseth, WCMC**  
**Village Clerk, Village of Gilman**