

# **Village of Gilman**

P.O. Box 157  
Gilman, WI 54433-0157

## **Regular Meeting**

Wednesday, December 12, 2012 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

## **Minutes**

The meeting was called to order in open session at 7:00 p.m. by Village President Bill Breneman. Board members present were Bill Breneman, Jane DeStaercke, Bernie Van Den Heuvel, Eileen Grunseth, Debbie Sager, and Russell Baker at 7:04. There is one open trustee position at this time. Village Public Works Director Rick Johnson, Village Treasurer Fran Prasnicki, and Village Clerk Candice Grunseth were also present. Village Police Chief Thomas Tallier was absent.

The Pledge of Allegiance was led by Eileen Grunseth.

There was Special Order of Business: Richard Granstrom and James Harp were present from the Gilman VFW to present a check to the Gilman Boy Scouts and Gilman Cub Scouts.

There were no immediate public concerns.

President Bill Breneman brought up the agenda item A. under New Business- Liquor License. Trustee Russell Baker made a motion to approve the Yer Place Liquor License for Sheila Lehman contingent upon her paying her past due utility bills and the Cross Connection bill. Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote 5-1(Sager No).

President Bill Breneman brought up the agenda item D. under New Business- Cross Connections. Fred Romig from Romig's Hardware was present for the meeting. Fred discussed that they are 40% done with the initial inspections and have 15% reinspected. He discussed that not everyone is cooperative when they come to do this. There was discussion to place a note in the newsletter on this and that the Village is paying this initial cost of inspection otherwise the homeowner's will pay to have the inspection completed themselves and could have their water shut off as well if not compliant.

Trustee Debbie Sager made a motion and seconded by Trustee Jane DeStaercke to approve the minutes as follows: Regular Village Board Meeting on November 14, 2012; Budget Hearing on November 14, 2012, Finance Committee Meeting on December 10, 2012; Personnel Meeting on November 27 and November 30, 2012; Public Safety on November 27, 2012; and the Western Taylor County Tourism Committee on November 19 and December 10, 2012. The motion passed on a roll call vote of 6-0.

A motion by Trustee Eileen Grunseth and seconded by Trustee Bernie Van Den Heuvel to approve the vouchers/bills as presented. The motion passed on a roll call vote of 6-0.

POOLED CASH~ 25754-25810 and WRS/WDC/TASC/EFTPS/DOR.

President Bill Breneman did not have a report this month.

Village Treasurer Frances Prasnicki presented the treasurer's report of fund balances as of December 12, 2012 for the pooled cash accounts and other accounts. The Board accepted the balances in all funds reported

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on as typed and circulated to the Village Board. Trustee Eileen Gruneth made a motion to approve the Village Treasurer's report and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 6-0.

Police Chief Tom Tallier was on vacation and not present for the meeting.

Public Works Director Rick Johnson gave a written and verbal report. Rick discussed the sweeping quote from City of Thorp and the concern of a trailer to haul the sweeper from Thorp. He stated that it would be about \$350 a time and that a trailer would be anywhere from \$4000 to \$5000. Trustee Bernie Van Den Heuvel suggested looking for estimates of trailer before spring.

Village Clerk Candice Gruneth gave her Clerk's report and it was accepted as typed for the meeting.

Village Clerk Candice Gruneth presented the Budget Report for December 12, 2012. The Finance Committee reviewed the budget and will line for line on December 31, 2012.

Trustee Jane DeStaercke explained that the Centennial committee met before the Village Board meeting and set the date for July 19-20, 2014. She stated that they are working on a list of events. The next meeting is March 19, 2013.

The WTC Tourism Committee minutes are in the packet for review. The next meeting is scheduled for Monday, January 21, 2013.

Codification was on the agenda and Village Clerk Candice Gruneth explained that she spoke to the Village attorney on this. He recommended taking the lowest bid since there was no negative feedback from other clerks. He also liked that the lowest bid from American Legal Publishing worked with the League of WI Municipalities as well. Trustee Eileen Gruneth made a motion to approve American Legal Publishing and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 6-0.

There is no application for the Board of Trustee position that is open at this time. There was discussion to include the open position during the caucus proceedings. Trustee Eileen Gruneth made a motion to approve having the open position at the Caucus and Trustee Russell Baker seconded the motion. The motion passed on a roll call vote of 6-0. Trustee Bernie Van Den Heuvel made a motion to approve Wednesday, January 9, 2013 as the caucus date and to have it during the regular meeting at 7:30p.m. and Trustee Debbie Sager seconded the motion. The motion carried on a roll call vote of 6-0.

There was discussion of Amanda Haas and the citations that she has for OWI and possession of THC. Trustee Jane DeStaercke made a motion to approve and Village President Bill Breneman seconded the motion. There was concern of the citations. Jane withdrew her motion and Bill also agreed to withdraw his second. Trustee Russell Baker made a motion to table the license for the January 9, 2013 meeting and Trustee Jane DeStaercke seconded the motion. The motion carried on a roll call vote of 6-0.

**Trustee Jane DeStaercke** made a motion to approve Tina Zasczurzynski for an Operator's License and Trustee Bernie Van Den Heuvel seconded the motion. The motion carried on a roll call vote of 5-1 (Sager No).

Trustee Eileen Gruneth made a motion to approve Resolution 2012-10 (Mill Rate) and Trustee Debbie Sager seconded the motion. The motion passed on a roll call vote of 6-0.

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Trustee Bernie Van Den Heuvel made a motion to go into closed session per Wis. Stat. 19.85 (1) (c) at 8:04 p.m. and Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 6-0.

Trustee Russell Baker made a motion to return to open session at 8:12 p.m. and Trustee Bernie Van Den Heuvel seconded the motion. The motion carried on a roll call vote of 6-0.

Trustee Jane DeStaercke made a motion to approve suspending the probationary status for Maurice Larsen and Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 6-0.

Condition of Employment was on the agenda. The Board had a copy in their packet. There was a minor change and Village Clerk Candice Grunseth addressed that. Village President Bill Breneman read the Conditions of Employment out loud. This Conditions of Employment will start January 1, 2013. Trustee Eileen Grunseth made a motion to approve the Conditions of Employment and Trustee Jane DeStaercke seconded the motion. The motion carried on a roll call vote of 6-0. Bill asked Maurice Larsen to sign the Conditions of Employment. Maurice refused to sign the sheet. Bill stated that he was giving Maurice a copy with Bill's signature and was keeping a copy that stated Maurice refused to sign.

The information on the change to the RLF manual was in the Board packet for review and discussion. Trustee Jane DeStaercke made a motion to approve that the RLF committee could review and updated the manual as needed and Trustee Russell Baker seconded the motion. The motion passed on a roll call vote of 6-0.

The Fee Charge schedule was in the packet for review. There were changes noted. The TID rent went from \$50 per acre to \$100 per acre. Also, the Trailer Court lot rents and lease cost was removed from the form. Trustee Eileen Grunseth made a motion to approve and Trustee Debbie Sager seconded the motion. The motion carried on a roll call vote of 6-0.

Village President Bill Breneman stated that he was appointing Kae Van Den Heuvel and Darlene Nichols to another term on the Library Board starting 1/1/2013.

Trustee Jane DeStaercke made a motion to approve the 2013 Water and Sewer Budgets. Trustee Eileen Grunseth seconded the motion. The motion carried on a roll call vote of 6-0.

Committee meetings were set as follows:

Finance Committee on December 31, 2012 at 10a.m.

WTC will meet January 21, 2013 at Noon.

Parks, Public Safety, Improvements, and Tree Board not scheduled at this time

Centennial Committee Meeting March 19, 2013 at 6p.m.

Community Development Meeting~ March 4, 2013 at 7p.m.

Agenda Items for the January 9, 2013 Regular Board meeting.

The Meeting was adjourned at 8:38 p.m. by a motion from Trustee Eileen Grunseth and seconded Trustee Debbie Sager. All were in favor.

**Candice A. Grunseth, WCMC**  
**Village Clerk**  
**Village of Gilman**

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