

# Village of Gilman

P.O. Box 157  
Gilman, WI 54433-0157

## **Regular Meeting**

Wednesday, August 8, 2012 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

## **Minutes**

The meeting was called to order in open session at 7:00 p.m. by Village President Bill Breneman. Board members present were Bill Breneman, Jane DeStaercke, Bernie Van Den Heuvel, Eileen Grunseth, Debbie Sager, and Russell Baker. Trustee Tyler Pockat was absent from the meeting. Village Public Works Director Rick Johnson, Village Police Officer Tom Tallier, Village Treasurer Fran Prasnicki, and Village Clerk Candice Grunseth were present.

The Pledge of Allegiance was led by Village President Bernie Van Den Heuvel.

Angelea Moore was present from the Gilman Summer Recreation program to talk about the summer rec program. She gave a report on what they did, the number of participants, and also had a written report on the end of the year program. She presented the scrap book to the Board. The Board thanked her.

President Bill Breneman asked if there were any public concerns or comments. Sylvia Webster was present and wanted to discuss a fence dispute from 2007-2008. She stated that a fence was built per the fence viewers request and they never received the money for it. Bill will meet with Sylvia on Friday, August 10, 2012 at 9a.m. to further review this matter.

A motion by Trustee Jane DeStaercke and seconded by Trustee Russell Baker to approve the minutes, with minor corrections that Village Clerk had present as follows: Regular Village Board Meeting on July 11, 2012; Personnel Committee on July 19, 2012; Informational Meeting on July 16, 2012; Finance Committee Meeting on August 6, 2012; Tree Board meeting on August 6, 2012; Parks and Recreation on August 6, 2012; The motion passed on a roll call vote of 6-0-1(Pockat Absent).

A motion by Trustee Eileen Grunseth and seconded by Trustee Bernie Van Den Heuvel to approve the vouchers/bills as presented and to include the Olynick's bills. The motion passed on a roll call vote of 6-0-1(Pockat Absent).

POOLED CASH~ 25425-25500 and WRS/WDC/TASC/EFTPS/DOR.

President Bill Breneman had a written report for the Village Board.

Police Chief Tom Tallier gave a written and verbal report.

Public Works Director Rick Johnson gave a written and verbal report. He discussed the paving of the planters for a cost of \$700. He gave an update on the cell tower. He also discussed that he tests constantly for the water pressure and no concern with the drought in the southern part of the state or low water tables.

Village Clerk Candice Grunseth gave her Clerk's report and it was accepted as typed for the meeting.

Village clerk Candice Grunseth presented the Budget Report for August 8, 2012 and explained where the budget was at for the year.

Unofficial Until Approved by the Village Board

Village Treasurer Frances Prasnicki was absent but Village clerk Candice Gruneth did have a treasurer's report of fund balances as of August 8, 2012 for the pooled cash accounts and other accounts. There was also a report from the treasurer on the CDs. The Board accepted the balances in all funds reported on as typed and circulated to the Village Board. Trustee Eileen Gruneth requested that the Treasurer have a report on the CD balances for August. Trustee Eileen Gruneth made a motion to approve the Village Treasurer's report and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 6-0-1 (Pockat absent).

Trustee Jane DeStaercke explained that the Centennial Committee discussed the log and motor for the Centennial and having a contest. They are requesting \$10,000 for their committee over the next two years.

The Natural Gas Committee meeting minutes were in the packet for review.

The park wiring in the food building was completed.

The lighting in the park was discussed. Deb stated that the lights in the ball park were too expensive to purchase new and would need to be looked at used. Please review the Park meeting minutes.

Deb Sager explained she met with Larry Liebecki on a sign for the Swinging Bridge. She approved the wording and size and the family will pay for the sign and Rick will mount on the pillar of the bridge. Deb stated to Jane of Centennial Committee that they could use any information from the family and Karen Stendel's paper for the Centennial or the website.

Cutting and Stump grinding- Rick stated that this was completed and the chainsaw needs some work.

The Water Tower Project is completed and the pay requests have all been paid out. The remaining grant funds were approved to go back to the water account for payment towards the well rehab work.

Trustee Eileen Gruneth made a motion to approve the trailer court license application for Countryside Homes for August 2012 to July 2013 and Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 6-0-1(Pockat absent).

Assessor's proposal was on the agenda and Trustee Eileen Gruneth mad a motion to approve Robert Prokop's proposal of \$3,000 for assessing the Village of Gilman and to include a onetime fee of \$855 for data entry and Trustee Jane DeStaercke seconded the motion. The motion carried on a roll call vote of 6-0-1(Pockat absent).

Trustee Jane DeStaercke made a motion to approve Karen Graves and Stacey Phelps for Operators Licenses and Russell Baker seconded the motion. The motion carried on a roll call vote of 5-1-1. (Sager No / Pockat Absent).

LP Quotes were discussed by the Board. Village Clerk Candice Gruneth stated that they received a quote for \$1.25. There was discussion that there are prices under a \$1.00 right now. Discussion of checking into other companies. Candice discussed that the Village owned two tanks and leased the other one.

Village Trustee Eileen Gruneth made a motion to approve the building permit from Ted Gavinski and Trustee Jane DeStaercke seconded the motion. There was discussion of the concern for this shed to be placed by the alley as a ditch area ran through there. Discussion of who owned the ditch area and this Ted owns the area. Eileen Gruneth amended her motion to state that the Building Permit would be approved if Jim Flood approves the permit and Jane DeStaercke amended her second. The roll call vote on the amendment was 5-1-1(Van Den Heuvel No and Pockat absent). The roll call vote on the amended motion 5-1-1(Van Den Heuvel No and Pockat Absent). Rick Johnson will follow up on this with Jim Flood immediately.

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Flower Barrels/Boxes were on the Board agenda and Rick discussed that he got a quote from PAW concrete on cementing them in. Bernie stated that he thinks that they need to be left alone. Russell asked about safety. There was discussion on snow removal and removable flower boxes. Motion by Trustee Russell Baker and seconded by Deb Sager to leave the flower boxes as is. The motion carried on a roll call vote of 6-0-1 (Pockat absent). President Bill Breneman asked that the Tree Boxes be placed on the September agenda.

The Village Board discussed the Clean up week for fall. The Board decided on Clean up Day for October 24, 2012 with one roll off bin.

Candice discussed that Gilman Cheese has invited the Village Board and the employees for Music in Park on Friday, August 24, 2012 for Fall Festival weekend. Please let Candice know if you plan to attend by Tuesday, August 21, 2012.

Committee meetings were set as follows:

- Finance Committee on September 10, 2012 at 3:30p.m.
- Parks Committee on September 10, 2012 at 4:30p.m.
- Improvements Meeting on August 27, 2012 at 4:30p.m.
- Tree Board, Personnel and Public Safety Committees not scheduled at this time
- Community Development Meeting (Informational Meeting) November 5, 2012 at 7p.m.

Agenda Items for the September 12, 2012 Regular Board meeting; Tree Boxes, LP Quotes, Watering of Trees and Watering of New park, and Centennial Update.

Trustee Deb Sager made a motion to go into closed session per Wis. Stat. 19.85 (1) (c) at 8:41p.m. and Trustee Bernie Van Den Heuvel seconded the motion. The motion carried on a roll call vote of 6-0-1 (Pockat Absent).

Trustee Jane DeStaercke made a motion to return to open session at 9:56p.m. and Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 6-0-1 (Pockat Absent).

Trustee Jane DeStaercke made a motion to approve issuing a written warning after approval from the Village Attorney for an employee. Trustee \_\_\_\_\_ seconded the motion. The motion carried on a roll call vote of 6-0-1 (Pockat absent).

Trustee Russell Baker made a motion to approve the employee evaluations and Trustee Eileen Grunseth seconded the motion. The motion carried on a roll call vote of 6-0-1 (Pockat absent).

Meeting was adjourned at 9:59 p.m. by a motion from Trustee Eileen Grunseth and seconded Trustee Debbie Sager. All were in favor.

**Candice A. Grunseth, WCMC**  
**Village Clerk**  
**Village of Gilman**