

Village of Gilman

P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

Wednesday, November 14, 2012 / 7:00 PM
Gilman Municipal Building
380 East Main Street
Gilman, WI 54433

Minutes

The meeting was called to order in open session at 7:00 p.m. by Village President Bill Breneman. Board members present were Bill Breneman, Jane DeStaercke, Bernie Van Den Heuvel, Eileen Grunseth, Debbie Sager, and Russell Baker. There is one open trustee position at this time. Village Public Works Director Rick Johnson, Village Police Chief Thomas Tallier, Village Treasurer Fran Prasnicki, and Village Clerk Candice Grunseth were also present.

The Pledge of Allegiance was led by Debbie Sager.

There was Special Order of Business: Jahn Bradley from the Gilman Care Center was present. He talked about having a higher census at the Gilman Care Center and is in the need of workers. President Bill Breneman spoke about a meeting he had with Jahn and the Gilman School and also the Village Clerk Candice Grunseth about setting up a CNA class to get more workers including students. There was discussion to have postings around town for a CNA class and job offerings, getting flyers out through the local market, placing it on our website and in the December newsletter.

Coltyn Clark was present to discuss his proposal for work on the skate park. Coltyn stated that the cost would be increased to \$646.38 due to some other work needed. He stated that this included two grind rails and fixing one of the boxes. He stated that the Independent Tech Class would be doing the work and Mr. Pockat would be overseeing the project. He stated that they could work indoors now but would do the rest of the work in spring. Trustee Deb Sager made a motion to approve the skate park work and Trustee Jane DeStaercke seconded the motion. The motion passed on roll call vote 6-0. Coltyn is to keep the Village Clerk Candice Grunseth updated so that ordering after the New Year the Village can get the supplies tax exempt.

Catherine Jeske and Bob Kroeplin were present and Catherine provided an update that they are still working on purchasing Jakes old place or leasing. She stated that they are meeting with the GIF on Monday to see if they can get the funds for a down payment. Trustee Bernie Van Den Heuvel asked why they were not working with Sheila Lehman anymore. Catherine stated that what was originally agreed upon for a payment to lease was then raised after one month. Catherine stated that they would not sign the contract agreeing to this increase as it was \$600 a month and went to \$1500 a month. President Bill Breneman asked if Sheila Lehman had anything to say. Sheila did not respond to what Catherine stated. Village Clerk Candice Grunseth explained the letter that was sent to Sheila on October 23, 2012 after receiving the Liquor application on the 22nd of October.

President Bill Breneman explained the situation that there is already a license at the premise and another license could not be issued for the same premise per DOR. Bill asked if there were any more comments from Sheila and she did not have any.

Bob Preston was present and read a letter to the Village Board on his concern to repeal Ordinance #10 amendment. Bob stated that he does not agree with the amendment because if he wants to close down for more than 30 days he is not able to according to the amendment. The Village Board tried to explain the reasoning behind this and there is a section 2 for the sole discretion of the Board to waive or change this time frame. Bob stated that maybe at the time the Board was acting in good faith but he is asking for the Village Board to get rid of this amendment. President Bill Breneman asked that Public Safety call a meeting to review the letter and discuss it further. Bob Preston asked that he be included in this meeting. Chair of Public Safety Jane DeStaercke stated that she will call a meeting and invite Bob.

Immediate Public Concerns- Darrel Romig discussed his concern with the Liquor License amendment.

Trustee Debbie Sager made a motion and seconded by Trustee Bernie Van Den Heuvel to approve the minutes as follows: Regular Village Board Meeting on October 9, 2012; Finance Committee Meeting on November 12, 2012; Personnel Meeting on October 22, 2012; Tree Board meeting on October 22, 2012, Western Taylor County Tourism Committee on October 15, 2012; Centennial Committee on October 9, 2012; and the Informational/Community Meeting on November 5, 2012. The motion passed on a roll call vote of 6-0.

A motion by Trustee Eileen Gruneth and seconded by Trustee Jane DeStaercke to approve the vouchers/bills as presented. The motion passed on a roll call vote of 6-0.

POOLED CASH~ 25668- 25753 and WRS/WDC/TASC/EFTPS/DOR.

President Bill Breneman had a written report for the Village Board. Bill discussed the hard work of the Village Public Works Director and the Village Clerk's office on Gilman Cheese's water bills and concerns.

Village Treasurer Frances Prasnicki presented the treasurer's report of fund balances as of November 14, 2012 for the pooled cash accounts and other accounts. The Board accepted the balances in all funds reported on as typed and circulated to the Village Board. Trustee Eileen Gruneth made a motion to approve the Village Treasurer's report and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 6-0.

Police Chief Tom Tallier gave a written and verbal report.

Public Works Director Rick Johnson gave a written and verbal report. Rick was asked where the Cross Connection inspections were at. Rick stated Jakel Plumbing has completed the Commercial checks but not Romig's Hardware. The Board asked that a letter be written to Romig's

on the concern of this not being completed at this time. Rick will need to report back to the DNR before March 1, 2013 and Romig's will need to be completed before then.

Village Clerk Candice Grunseth gave her Clerk's report and it was accepted as typed for the meeting.

Village Clerk Candice Grunseth presented the Budget Report for November 14, 2012.

Trustee Jane DeStaercke explained that the Centennial committee will meet in December again.

The WTC Tourism Committee minutes are in the packet for review. The next meeting is scheduled for Monday, November 19, 2012.

Codification was on the agenda and the Finance Committee asked that it be tabled for further discussion and review. The Board asked the Clerk to try and get some information from the Clerks list on both companies for the next meeting to review.

There is no application for the Board of Trustee position that is open at this time.

Trustee Eileen Grunseth referred the Village Board to the Personnel minutes that were in the Board packet from October 22, 2012. She made a motion to approve removing Parts (H) and (I) of Section 4.2 in the employee handbook. Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 6-0.

Trustee Jane DeStaercke made a motion to appoint Bill Breneman to the Personnel Committee for the remainder of the board vacancy and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 6-0.

President Bill Breneman spoke about the First Impressions and contacting Birchwood to see if they are interested in doing this with Gilman. He will update at the next meeting if there is any further information or contact.

Trustee Russell Baker made a motion to approve Geraldine Couillard for an Operator's License and Trustee Eileen Grunseth seconded the motion. The motion carried on a roll call vote of 5-1 (Sager No). There was discussion of Tina Zasczyrnski and not having the training in the past two years or an updated license. Trustee Bernie Van Den Heuvel made a motion to table for further information and Trustee Jane DeStaercke seconded the motion. All were in favor.

Trustee Jane DeStaercke made a motion to approve Resolution 2012-08 (2013 Budget) and Trustee Russell Baker seconded the motion. Village President Bill Breneman stated that he wanted to note that this budget was for one full time director and one part time employee in the Public works department. The motion passed on a roll call vote of 6-0.

Trustee Eileen Grunseth made a motion to approve Resolution 2012-09 (2012 Budget Amendment) and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 6-0.

Trustee Eileen Grunseth made a motion to approve the special assessments/charges to the tax roll and Trustee Russell Baker seconded the motion. The motion passed on a roll call vote of 6-0.

Trustee Jane DeStaercke made a motion to approve the Letter of Engagement from WIPFLI and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 5-0-1 (Grunseth abstained).

Trustee Jane DeStaercke made a motion to approve the TID Agreement with Larry Jo Romanowski and Trustee Bernie Van Den Heuvel seconded the motion. The Board agreed that this is in Good Faith and that Romanowski would be compensated if the crops were not able to be harvested. Village clerk Candice Grunseth will provide a new agreement. The motion passed on a roll call vote of 6-0.

Trustee Eileen Grunseth discussed the employee recognitions and referred to the Finance Committee meeting minutes. Eileen made a motion to approve \$50 of Gilman Dollars (Certificate to be used at a Gilman Business) and Trustee Bernie Van Den Heuvel seconded the motion. The motion passed on a roll call vote of 6-0.

Village Clerk Candice Grunseth explained that she had not heard back from the USDA on the Water and Sewer budgets at this time and they would need to be tabled until the December meeting.

Committee meetings were set as follows:

- Personnel Committee on November 27, 2012 at 1p.m.
- Finance Committee on December 10, 2012 at 3:30p.m.
- Finance Committee on December 31, 2012 at 10a.m.
- Public Safety will meet in late November or early December
- WTC will meet November 19, 2012 at Noon.
- Parks, Improvements, and Tree Board not scheduled at this time
- Centennial Committee Meeting December 12, 2012 at 6p.m.
- Community Development Meeting~ February 4, 2013 at 7p.m.

Agenda Items for the December 12, 2012 Regular Board meeting; Closes Session and Codification.

The Meeting was adjourned at 9:10 p.m. by a motion from Trustee Eileen Grunseth and seconded Trustee Debbie Sager. All were in favor.

Candice A. Grunseth, WCMC
Village Clerk
Village of Gilman