

Village of Gilman
P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

August 11, 2010 / 7:00 PM
Gilman Municipal Building
380 East Main Street
Gilman, WI 54433

Minutes

The meeting was called to order in open session at 7:00p.m. by President William Breneman. Board members present were Bill Breneman, Eileen Gruneth, Bernie Van Den Heuvel, Jane DeStaercke, Russell Baker, Debbie Sager, and Rodger Mravik. Also present were Village Clerk Candice Gruneth, Public Works Director Rick Johnson, and Police Chief Tom Tallier. Village Treasurer Fran Prasnicki was absent from this meeting.

The Pledge of Allegiance was led by Bernie Van Den Heuvel.

President Bill Breneman discussed that Coreen Webster; President of Gilman Industrial Foundation was present for the agreement between Village of Gilman and the GIF. President Bill Breneman made a motion to approve the agreement and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 7-0. The agreement was signed and dated by the GIF President and Secretary and the loans were assigned to the Village of Gilman RLF as well.

Stephanie Siok was present to discuss the 2010 Summer Recreation Program. She gave an update on the end of the program. She stated that they planted a Memorial Tree with the Village Forester for Jerry DeStaercke.

Samantha and Vonda Kinas were present to discuss an update on the bandstand/stage in the Village Park. They stated that they were looking for volunteers on the 18th of August to assist with the bandstand. They stated that it will be completed for the Fall Festival in September. They stated that they are short approximately \$800 at this time and are still waiting on a couple of donations.

Tuffy Gaier was present to discuss an office building for Gilman Cheese on the east side of Riverside Drive. He questioned the building permit and a zoning change for that area. Village Clerk Candice Gruneth gave Tuffy the information that he needs to complete and provide to request a zoning change. Tuffy stated that he will meet with Tom Hand of Gilman Cheese and submit to the Village some plans.

Police Chief Thomas Tallier gave a written report to the Village Board. Tom's report was accepted as typed and circulated.

Unofficial Minutes- Will be Approved at the next meeting.

The Village Board reviewed a Proclamation for Gilman Cheese. Trustee Eileen Grunseth made a motion to approve the Proclamation and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 7-0.

The Village Board reviewed the bids that came in for the Water Tower. Trustee Jane DeStaercke made a motion to approve General Construction Service, Inc of Stillwater MN for a bid of \$559,000 and Trustee Eileen Grunseth seconded the motion. The motion carried on a vote of 6-1(Sager No).

No immediate public concerns.

A motion by Trustee Rodger Mravik and seconded by Trustee Debbie Sager to approve the minutes as follows: the Regular Village Board Meeting on July 14, 2010; Finance on August 9, 2010; Parks and Rec Committee meeting on August 3, 2010; Personnel Committee Meeting on August 4 and August 9, 2010; Public Safety Committee meeting on August 9, 2010; and Revolving Loan Fund Committee on July 27, 2010; with changes. The motion passed on a roll call vote of 7-0.

A motion by Trustee Eileen Grunseth and seconded by Trustee Jane DeStaercke to approve the vouchers/bills as follows: There was no approval on the Gilman Lumber Bill:

General	G19432-19474
Water	W4714-4730
Sewer	S4866-4880

The motion passed on a roll call vote of 7-0.

President Bill Breneman presented a written and oral report.

Village Treasurer Frances Prasnicki was absent so Village Clerk Candice Grunseth presented to the Board the Treasurer's report of all fund balances as of July 31, 2010. The Board accepted the balances in all funds as typed and circulated to the board and read aloud during the Village Board meeting. Trustee Jane DeStaercke made a motion to approve the Village Treasurer's report and Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 7-0.

Public Works Director Rick Johnson gave a written and oral report to the Village Board. Rick's report was accepted as typed and circulated. There was discussion to have an Open House for the Village Waste Water Treatment Facility on Saturday, September 11, 2010 from 10-11.

Village Clerk Candice Grunseth gave a written report that was accepted as typed and circulated.

Trustee Jane DeStaercke excused herself from the rest of the Village Board meeting.

Village Clerk Candice A. Grunseth presented the Budget Report to August 11, 2010, and it was accepted as typed, circulated, and presented to the Board.

Unofficial Minutes- Will be Approved at the next meeting.

The Village Board was provided an update on the Playground Proposal. Village Clerk Candice Gruneth and Parks Committee Citizen Member Butch Podolak will be attending the Taylor County Finance Committee on 08/12/2010 to ask for a matching grant amount of \$11,500.

Tree Board Chair Eileen Gruneth made a motion to approve Josie Steinbach to the Tree Board Committee and Trustee Rodger Mravik seconded the motion. The motion passed on a roll call vote of 6-0-1 (DeStaercke absent).

The Fee Charge Schedule and the Conditional Use Permit were tabled.

There was discussion on the walking path that Gilman Cheese has been working on. The Board discussed not having signs placed on the stop signs or the electrical poles but on their own posts. The Board directed Rick to meet with Char Hand and work this out.

The Urban Forestry Plan was on the agenda and Trustee Eileen Gruneth made a motion to approve the Plan and Trustee Rodger Mravik seconded the motion. The motion passed on a roll call vote of 6-0-1 (DeStaercke absent).

Village Clerk Candice Gruneth presented the information from Robert Prokop on the Assessors contact. Trustee Eileen Gruneth made a motion to approve the bid proposal from Robert Prokop for \$3000 and Trustee Rodger Mravik seconded the motion. The motion passed on a roll call vote of 6-0-1 (Destaercke absent).

The Trustees Manual was updated to match the Ordinances and Trustee Eileen Gruneth made motion to approve the changes in the Trustee Manual and Trustee Rodger Mravik seconded the motion. The motion passed on a roll call vote of 6-0-1 (Destaercke absent).

Trustee Rodger Mravik made a motion to approve the LP quote estimate of \$1.44 per gallon from Clover Leaf Farm Supply and Trustee Eileen Gruneth seconded the motion. The motion passed on a roll call vote of -6-0-1 (DeStaercke absent).

There was discussion on a cleanup week for fall. The Board discussed having October 11-13 clean up week with 2 roll off bins.

Village Clerk Candice Gruneth explained the budget cycle for 2011 and that Committee Chair and Department Heads were was provided a budget request form for 2011.

The Building Permit and Zoning Administrator were tabled at this time.

Agenda Items for the September 8, 2010 Regular Board meeting at this time: Sewer Updates, Priority Lists, Water Project, Building Permit for Gilman Cheese, Zoning, Conditional Use Permit, Fee/Charge Schedule, Parking on 5th Street, and Campground Policy.

Unofficial Minutes- Will be Approved at the next meeting.

Committee meetings were set as follows:

Finance Committee on September 7, 2010 at 4p.m.
Public Safety Committee on August 23, 2010 at 4p.m.
Parks and Rec meeting on August 23, 2010 at 5:15p.m.
Improvements Meeting ~ August 30, 2010 at 5:15p.m.
Personnel Meeting on August 30, 2010 at 3:45p.m.

Trustee Debbie Sager made a motion to go into closed session per Wis. Stat. 19.85 (1) (c) at 8:47p.m. and Trustee Rodger Mravik seconded the motion. The motion carried on a roll call vote of 6-0-1 (DeStaercke absent).

Trustee Eileen Grunseth made a motion to return to open session at 9:05p.m. and Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 6-0-1 (DeStaercke absent).

Trustee Debbie Sager made a motion to approve the evaluations and have Rodger Mravik, Personnel Chair, review with each employee. Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 6-0-1 (DeStaercke absent).

Trustee Eileen Grunseth made a motion to adjourn at 9:07p.m. and Trustee Debbie Sager seconded the motion. All in favor.

Candice A. Grunseth, Village Clerk of the Village of Gilman