

**Village of Gilman**  
**P.O. Box 157**  
**Gilman, WI 54433-0157**

**Regular Meeting**

May 12, 2010 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

**Minutes**

The meeting was called to order in open session at 7:00p.m. by President William Breneman. Board members present were Bill Breneman, Eileen Gruneth, Bernie Van Den Heuvel, Jane DeStaercke, Russell Baker, Debbie Sager, and Rodger Mravik. Also present were Village Clerk Candice Gruneth, Public Works Director Rick Johnson, and Village Treasure Fran Prasnicki. Police Chief Tom Tallier was absent.

The Pledge of Allegiance was recited.

Public Comment: No Public comment.

Special Order of Business: Richard Granstrom of the local VFW was present to discuss the proper disposal of the American Flag. He asked permission from the Village Board to place a donation box outside of the Municipal Building a couple of times per year to collect these flags and also dispose of them in the public park. Trustee Bernie Van Den Heuvel made a motion to approve this request and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 7-0. The Village Board thanked Richard for doing this

Tuffy Gaier was present to discuss an addition to Drangles Foods (Gilman Cheese Corporation). He presented some building plans and stated that Tom needs to add Handicap Bathrooms and more office space to the building. This addition would be on the East Side of the current building. He also talked about adding on to the North end down the road. Bill Breneman asked Tuffy for a time frame. Tuffy stated that once they have the Village approval they will send the plans to the state. Tuffy will mark off the addition so the Board can review the space before their meeting in June.

A motion by Trustee Eileen Gruneth and seconded by Trustee Debbie Sager to approve the minutes as follows: the Regular Board Meeting on April 14, 2010; Finance on May 10, 2010; Public Safety Committee meeting on May 4, 2010; Tree Board meeting on April 19, 2010; the Parks and Recreation Committee on April 26, 2010; Revolving Loan Fund Committee on May 5, 2010, and the Board of Review on May 10, 2010 with corrections; The motion passed on a roll call vote of 7-0.

Unofficial Minutes- Will be Approved at the next meeting.

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A motion by Trustee Eileen Grunseth and seconded by Trustee Jane DeStaercke to approve the vouchers/bills as follows:

General	G19282-19328
Water	W4657-4674
Sewer	S4817-4828

The motion passed on a roll call vote of 7-0.

President Bill Breneman gave a verbal and written report. He talked about his letter to the Department of Commerce on behalf of the Revolving Loan Fund Committee and the Village. He discussed that Peter Norman had called the clerk prior to the RLF meeting. He read through the emails from Peter Norman of Department of Commerce for the Village Board. He stated that the RLF was not in favor of turning over the funds to someone like Northwest Regional Planning. This will continue to be reviewed.

Village Treasurer Frances Prasnicki presented to the Board the Treasurer's report of all fund balances as of April 30, 2010. The Board accepted the balances in all funds as typed and circulated to the board and read aloud during the Village Board meeting. Trustee Rodger Mravik made a motion to approve the Village Treasurer's report and Trustee Bernie Van Den Heuvel seconded the motion. The motion carried on a roll call vote of 7-0.

Police Chief Thomas Tallier was not present but gave a written report to the Village Board. Tom's report was accepted as typed and circulated.

Public Works Director Rick Johnson gave a written and oral report to the Village Board. Rick's report was accepted as typed and circulated. Rick handed out an estimate from Edwards Electric on lighting of the Village signs. This will be given to Finance for review at their next meeting. Rick discussed not needing the pontoon at the sewer lagoons any further. Trustee Rodger Mravik made a motion to sell to the highest bidder and Trustee Russell Baker seconded the motion. The motion passed on a roll call vote of 7-0. The Board also discussed the priority list with the changes. Rick suggested a new lawn mower to replace the old John Deere one. There was discussion of a zero turn mower and Rick said not for our by the new WWTF and lagoons. There was discussion of the items that Julie recommended for approval and the additions of looking at a street sweeper if USDA approved and furniture and other office items. President Bill Breneman made a motion to approve the Priority List with the additions of pumps and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 6-0-1 (Sager abstained).

Village Clerk Candice Grunseth gave a written report that was accepted as typed and circulated.

Village Clerk Candice A. Grunseth presented the Budget Report to May 12, 2010, and it was accepted as typed, circulated, and presented to the Board.

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The Village Board discussed approving a Water Construction account with the Dairyland State Bank. Trustee Jane DeStaercke made a motion to approve the account and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 6-1(Sager No).

Trustee Bernie Van Den Heuvel made a motion to approve the Authorizing for Morgan and Parmley to commence the bidding process for the Elevated Water Tank subject to Rural Developments Concurrence and President Bill Breneman seconded the motion. The motion passed on roll call vote of 6-1 (Sager No)

There was no contractors request this month.

Trustee Jane DeStaercke made a motion to approve Resolution 2010-03 for the Red Flag Rules and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 7-0.

Village Clerk Candice Grunseth discussed the need for a construction account for interim financing. Of the elevated Water Tower and Trustee Jane DeStaercke made a motion to approve the set up of a construction account with the Dairyland State Bank and Trustee Bernie Van Den Heuvel seconded the motion. The motion passed on roll call vote of 6-1(Sager No).

Village President discussed his appointments for the Village Committees and there was discussion on the Tree Board and Village Forester being a member of the Tree Board. It is in the ordinances that the Village forester is a member of the Tree Board and the Tree Board is not paid. Trustee Jane DeStaercke made a motion to approve all committee including Russell Baker as cemetery representative but to not to approve the Tree Board and Trustee Bernie Van Den Heuvel seconded the motion. The motion passed on a roll call vote of 7-0.

Trustee Rodger Mravik made a motion to appoint Jane DeStaercke as the Village Vice President and Trustee Debbie Sager seconded the motion. President Bill Breneman asked for any other nominations, Trustee Rodger Mravik made a motion to close the nominations and cast a unanimous ballot for Jane DeStaercke and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 7-0.

Trustee Eileen Grunseth made a motion to approve Resolution 2010-04 on the CMAR and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 7-0.

The 2010-05 Liquor Licenses and Cigarette Licenses Resolution were approved – please see Resolution for all separate motions and roll calls.

Trustee Rodger Mravik made a motion to approve Resolution 2010-06 on the Designation of a Depository and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 7-0.

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The Village Board discussed the need to reduce the Village Budget by no less than \$1850 to try and get the Expenditure Restraint Payment for 2010 in 2011. Trustee Jane DeStaercke made a motion to approve reducing the budget expenditures (line item Independent Audit) by \$1850 and Trustee Rodger Mravik seconded the motion. The motion passed on a roll call vote of 7-0. The Village Board discussed creating and address for the new water tower. The Village Clerk Candice Grunseth brought out the Village map to review the other addresses in the area. Trustee Jaen DeStaercke made a motion to approve 510 West Hickory Street and Trustee Russell Baker seconded the motion. The motion passed on a roll call vote of 7-0.

The Village Board discussed an individual that is late on their lot rent payment for the Yellow River Trailer Court. The Board directed the Village clerk to follow the lease and policy guidelines for eviction.

The Village Board discussed an application for the trailer court that was tabled last month. The applicant does not have a trailer listed on the application and will wait to received this information before proceeding any further.

The Village Board discussed storage in the basement of the municipal building. The Board discussed not allowing storage for purpose of past personnel records. There was discussion on who should have access to the basement and why. This will be given to the Improvements Committee to review.

Village Clerk Candice Grunseth discussed the Summer Recreation program and the dates to start the program.

Agenda Items for the June 16, 2010 Regular Board meeting at this time: Sewer Updates, Pay Requests, Water Project, Building Permit for Drangles, Park Playground equipment, storage in the basement, and Lighting for the new Village Signs.

Committee meetings were set as follows:

- Finance Committee on June 14, 2010 at 4p.m.
- Parks and Rec meeting on June 14 at 5:30p.m.
- Tree Board committee Meeting cancelled at this time
- Improvements Meeting on June 7 at 5p.m.
- Personnel Meeting on June 14 at 3:30p.m.

Trustee Eileen Grunseth made a motion to adjourn at 9:12p.m. and Russell Baker seconded the motion. All in favor.

**Candice A. Grunseth**  
**Village Clerk**  
**Village of Gilman**

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