

Village of Gilman

P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

Wednesday, October 13, 2010 / 7:00 PM

Gilman Municipal Building
380 East Main Street
Gilman, WI 54433

Minutes

The meeting was called to order in open session at 7:00 p.m. by President William Breneman. Board members present were Bill Breneman, Eileen Gruneth, Bernie Van Den Heuvel, Jane DeStaercke, Debbie Sager, and Rodger Mravik. Russell Baker was not present at roll call. Village Treasurer Fran Prasnicki, Public Works Director Rick Johnson, and the Gilman Village Attorney Ken Schmiede were present, also. Village Clerk Candice Gruneth and Police Chief Tom Tallier were not present at the meeting.

Russell Baker arrived at 7:04 p.m.

The Pledge of Allegiance was led by Debbie Sager.

Village President Bill Breneman stated that we would remain standing and have “a moment of silence” for Ted Romig.

Richard Granstrom spoke about the VFW collection box and the flag ceremony. He thanked the Village Board for permitting the flag collection box to be placed in front of municipal building. It has been a success and is requesting the collection box be placed inside the building for the winter months. A thank you to Rodger Mravik for his contribution to the project. Wayne Schmitt and Mr. Granstrom will continue to work on the project. The flag burning ceremony will be held near the tank site on October 22, 2010 at 6 p.m. The public is invited to attend. No advertising can be done for this event. Mr. Granstrom asked if the Municipal Building is available for them to use for their meeting on the fourth Wednesday of the month. President Breneman referred it to the Building & Grounds Committee for a recommendation.

Ted Wojcik was present to discuss the Gilman Lumber bill. The board questioned Ted Wojcik about the treated plywood's quality and endurance. He discussed that it was two different orders, but treated plywood. Part of the first bill was incorrect, and he resubmitted a new bill for the incorrect portion. A motion by Russell Baker to approve the Gilman Lumber bill and seconded by Rodger Mravik. Motion carried on roll call vote 6 - 1(Sager/no).

Village President Bill Breneman moved up Old Business item G / Alcohol Transfer (Premise to Premise) Request. The board member's packet included information to review about alcohol transfer premise to premise. Attorney Schmiede discussed that it is a somewhat complicated issue because the owner, Ernie Ehlert, had surrendered that license to the Village of Gilman. The Village of Gilman granted that license to the current tenant. Therefore, Sheila Lehman has the right to ask the Village of Gilman to transfer this license to a different location. Russell Baker made a motion to transfer the license from 185 E. Main Street to 110 E. Main Street and seconded by Rodger Mravik.

Discussion of the alley and use of the roadway to the west of the building used by the public. The attorney, Ken Schmiede, commented that since the public has been using it apparently for many years it would definitely be an issue. If it were closed, he thinks that the Village of Gilman would have some revenues available to them. He is not able to comment more until he knows more facts. Generally, if it has been used as a public way there is reason for it to continue as a public way. **Motion carried on a roll call vote 6-1(Sager/no).**

President Bill Breneman moved up New Business item G / Petition on Vacation of Riverside. The Gilman Village Attorney Ken Schmiede discussed the requests put forth by Tom Hand of Gilman Cheese Corporation. Jane DeStaercke made a motion to join with Gilman Cheese in a petition for the discontinuance of a portion of Riverside Drive stated. Motion seconded by Debbie Sager. Motion carried on a roll call vote 7-0.

New Business: Item H / Petition on Abandonment of Alley and item J / Zoning Changes referred to the Gilman Planning Committee. Bill Breneman had questions about documents for the village attorney that needed to be completed, and they will hold a telephone conversation tomorrow.

New Business: Item F / Building Permit for Gilman Cheese. Tuffy and Paul Jakel were present to discuss the addition to Gilman Cheese. Discussion included the construction of the building/size, pitch of roofs, water runoff, plumbing (water & sewer), and etc. Tuffy discussed that he had verbal approval from the DNR, but needs approval of the plans submitted to the State of Wisconsin. Bill Breneman informed Tuffy that the Planning Commission will need to meet and make a recommendation to the Village Board, Class 3 ads, need to be done, and a Public Hearing on vacating the street/alley. Jane DeStaercke made a motion to approve the Gilman Cheese building permit application contingent upon State of Wisconsin approved plans. Motion seconded by Russell Baker. Motion carried on a roll call vote 7-0.

A motion by Trustee Jane DeStaercke and seconded by Debbie Sager to approve the minutes as follows: Regular Village Board Meeting on September 8, 2010; Personnel Committee meeting on September 27, 2010; and Finance Committee meeting on October 11, 2010. The motion passes on a roll call vote of 7-0.

A motion by Trustee Eileen Gruneth and seconded by Trustee Bernie Van Den Heuvel to approve the vouchers/bills. The motion passes on a roll call vote of 7-0.

General 19520-19571
Water 4742-4756
Sewer 4894-4915

President Bill Breneman discussed his written report. He pointed out the meeting he and Candice had with Brian Ehlers and Associates to talk about TID and the work being done by the Clerk's Office. TID District does expire in 2018.

Village Treasurer Frances Prasnicki presented to the Board the Treasurer's report of all fund balances as of September 30, 2010. The Board accepted the balances in all funds as typed and circulated to the board and read aloud during the Village Board meeting. Trustee Rodger Mravik made a motion to approve the Village Treasurer's report and Trustee Eileen Gruneth seconded the motion. The motion carried on a roll call of (7-0).

Police Chief Thomas Tallier written report was reviewed by the Village Board. Tom's written report was accepted as typed and circulated.

Public Works Director Rick Johnson gave a written and oral report to the Village Board. Rick's report was accepted as typed and circulated. Bill Breneman added a comment to Rick's report regarding the work Rick, Kelly Webster, and Romigs' had done to correct a drainage problem in the alley located behind Romigs' Store.

Village Clerk Candice Gruneth's written report was accepted as typed and circulated.

Trustee Eileen Gruneth presented the Budget Report to October 11, 2010, and it was accepted as typed, circulated, and presented to the Board.

Old Business: Item A / Village Park & Playground Equipment was discussed by Trustee Rodger Mravik. Butch Podolak and Roger Mravik had met with the Town of Pershing and gave a presentation and a copy of the agreement signed with the Town of Ford. The Town of Pershing took it under consideration, but we have not heard from them. The Parks and Recreation will be meeting on October 25, 2010. Butch Podolak and Village Clerk Candice Gruneth are planning on attending the full County Board meeting on October 27, 2010 to seek funding of approximately 50% for playground equipment. The CBA has not met yet to discuss a donation for playground equipment. Discussion followed about when to purchase the playground equipment. Trustee Bernie Van Den Heuvel made a motion to wait until **after** the County Board has made their decision about the amount to be given before purchasing playground equipment. Motion seconded by Trustee Rodger Mravik. Motion carried on roll call vote 7-0.

Old Business Items: Fee/Charge Schedule, Conditional Use, Building Permits, and Zoning Administrator were tabled at this time. The Campground Policy had been referred back to the Public Safety Committee to review and make a recommendation.

New Business:

The preconstruction meeting of the Water Project is addressed in the Clerk's Report. The Sewer Project item addresses moving ahead with updating the meters and funding this change to the meters. A motion by Trustee Jane DeStaercke to contract with Badger Meters. Motion seconded by Trustee Bernie Van Den Heuvel. Motion passed on a roll call vote of 7-0.

Water & Sewer Billings were tabled at this time.

A motion was made by Trustee Eileen Gruneth to approve Resolution 2010-10 in lieu of a Treasurer's Bond for Frances Prasnicki. Motion seconded by Trustee Rodger Mravik. Motion passed on a roll call vote 7-0.

Planning Commission Meeting & Public Hearing is set for 5:30 p.m. on Wednesday, November 10, 2010.

A motion by Trustee Russell Baker to approve an operator's license for Eric Webster. Motion seconded by Trustee Jane DeStaercke. Motion carried on a roll call vote of 7-0.

A motion by Trustee Bernie Van Den Heuvel to approve a picnic license for ST Peter & Paul Catholic Church. Motion seconded by Trustee Rodger Mravik. Motion carried on roll call vote of 7-0.

A motion by Trustee Jane DeStaercke to issue a temporary operator's license to Josie Steinbach. Motion seconded by Trustee Russell Baker. Motion passed on a roll call vote of 7-0.

A motion by Trustee Bernie Van Den Heuvel to approve three personnel days per year as it states in the Employee Handbook and **delete** the wording that states it will be taken from their sick leave. Motion seconded by Trustee Rodger Mravik. Motion passed on a roll call vote of 7-0.

A request for part time help was discussed by the board. A motion by Trustee Bernie Van Den Heuvel for the Personnel Committee & Finance Committee to meet jointly to discuss the where the money would come from and give the Personnel Committee authority to advise and hire. Motion seconded by Trustee Debbie Sager. Motion passed on a roll call vote of 7-0.

Agenda Items for the November 10, 2010 Regular Board meeting at this time: Building Permit for Gilman Cheese, Petition on Vacating of Riverside, Petition on Abandonment of Alley, Vacating of Street and Alley, Zoning Changes, Planning Commission Meeting, Budget Cycle and Budget Hearing, Fee/Charge Schedule, Conditional Use, Building Permits, and Zoning Administrator.

The VFW will not be added to the agenda, but Candice is directed to place the VFW meeting on the Village calendar/fourth Wednesday of the month with the understanding that a Village Meeting supersedes.

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Committee meetings were set as follows:

- Personnel Committee & Finance Committee on October 18, 2010 at 4:00 p.m.

- Park & Recreation Committee on October 25, 2010 at 5:15 p.m.

- Tree Board Committee on November 1, 2010 at 5:30 p.m.

- Finance Committee on November 8, 2010 at 4 p.m.

- Planning Commission Mtg. & Public Hearing on November 10, 2010 at 5:30 p.m.

- Budget Hearing on November 10, 2010 6:30 p.m.

- Public Safety Committee - not scheduled at this time

- Improvements Committee - not scheduled at this time

Trustee Jane DeStaercke made a motion to adjourn at 9:36 p.m., and Trustee Debbie Sager seconded the motion. All in favor.