

Village of Gilman
P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

April 14, 2010 / 7:00 PM
Gilman Municipal Building
380 East Main Street
Gilman, WI 54433

Minutes

The meeting was called to order in open session at 7:00p.m. by President William Breneman. Board members present were Bill Breneman, Eileen Grunseth, Bernie Van Den Heuvel, Jane DeStaercke, Russell Baker, Kelly Webster, and Rodger Mravik. Also present were Village Clerk Candice Grunseth, Public Works Director Rick Johnson, Police Chief Tom Tallier, and Village Treasure Fran Prasnicki.

The Pledge of Allegiance was recited.

Oaths of Office were presented by Village Board president Bill Breneman to Village Trustees Rodger Mravik, Debbie Sager, and Jane DeStaercke. Debbie Sager will take office the third Tuesday of April.

A certificate of Appreciation was presented to Kelly Webster for his term of service to the Village of Gilman as Village Trustee.

Special Order of Business: Sue Emmerich from the Medford Chamber of Commerce was present to discuss the Revolving Loan Fund and the Industrial Foundation. Sue gave a handout explaining what the Revolving Loan Fund can do and also explained how important the Industrial Foundation is. She stated that these are two separate and distinct groups that the Village needs. She discussed that the Revolving Loan Fund is public meetings with some closed session and the Industrial Foundation is a private entity and could meet privately. She stated that she was more than happy to assist both groups with any future projects or questions.

Village President Bill Breneman skipped to the RLF Committee and stated that he was suggesting changing Chapter 2 of the ordinance to add this change for the RLF Committee. Initial procedures: Confidentiality will be strictly followed. Violation of confidentiality will be grounds for immediate removal from the RLF Committee. RLF Committee meetings can be called by Village President or any two RLF committee members (Gilman Village Ordinance Chapter 2). RLF Committee meetings are public meetings and will be posted as such. However, certain matters to be discussed are confidential and will be handled in properly posted closed sessions. Recommendations for loan applications, loan actions and other procedures will be made by the RLF committee to the Village Board for approval.

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President Bill Breneman made a motion to approve the addition of the RLF Committee in Chapter 2 of the ordinance and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 7-0.

President Bill Breneman made his suggestions of the appointments for the Revolving Loan Fund. (RLF Committee to be formed at the same time as other Village Committees. Appointment by the Village President, Approval by the Village Board).

RLF Committee (7 voting) members:

1.) Bill Breneman-Village President (term of office) 2.) Candice Grunseth-Village Clerk (term of office), 3.) Cheryl Rosemeyer-Banker or Financial Rep from Dairyland Bank (1st Term- 3 yrs, thereafter 3 yrs) 4.) John Burzynski- Rep. from Gilman Credit Union (1st Term- 2 yrs, thereafter 3 yrs) 5.) Ted Romig-Gilman Business Person (1st Term- 3 yrs, thereafter 3 yrs) 6.) Greg Steinbach-Gilman Business Person or Village Resident (1st Term - 2 years, thereafter 3 yrs) 7.) Robert Deetz-Gilman Village resident (1st Term- 1 yr, thereafter 3 yrs)

Any vacancies will be filled with appointment by the Village President with approval by the Village Board. Any such vacancies will be filled for the term of vacating person.

Any vacancies will be filled with appointment by the Village President with approval by the Village Board. Any such vacancies will be filled for the term of vacating person. Trustee Rodger Mravik made a motion to approve the appointments and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 7-0.

The Village board discussed the need to look at separating the Village's Revolving Loan Funds and the Gilman Industrial Foundations funds. The Board asked that the Village Clerk email Peter Norman of DOC on separating the funds.

Public Comment: No Public comment.

Dana Schultz was present to state that she will be running for the State Assembly seat.

A motion by Trustee Bernie Van Den Heuvel and seconded by Trustee Jane DeStaercke to approve the minutes as follows: the Regular Meeting on March 10, 2010; Finance on April 12, 2010; Improvements Committee meeting on March 10, 2010; Tree Board meeting on March 22, 2010; the Parks and Recreation Committee on April 12, 2010; and the Special Meeting on March 9, 2010 and March 16 and April 7, 2010; The motion passed on a roll call vote of 7-0.

The Village Board reviewed the Trailer Court Application that was on file. James Power was present to represent the applicant. He stated that she was handicapped and would need assistance. He stated that she was originally looking at Cindy Bechle's trailer but that did not work out. He stated that she wanted to move by June. Village clerk Candice Grunseth stated that there was no credit history per the Village Treasurers credit check. Village Clerk Candice Grunseth could not give any kind of financial recommendation.

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because there was no history provided through the credit check or applications. The Village Board was tabling this application to the May meeting to see if anything else could be provided to make the determination.

A motion by Trustee Eileen Gruneth and seconded by Trustee Jane DeStaercke to approve the vouchers/bills as follows:

General	G19231-19281
Water	W4639-4656
Sewer	S4791-4815

The motion passed on a roll call vote of 7-0.

President Bill Breneman gave a verbal report and talked about the Special Meetings pertaining to the Revolving Loan Fund and the GIF. He stated that he has spoken with Arlen Albrecht as well.

Village Treasurer Frances Prasnicki presented to the Board the Treasurer's report of all fund balances as of March 31, 2010. The Board accepted the balances in all funds as typed and circulated to the board and read aloud during the Village Board meeting. Trustee Rodger Mravik made a motion to approve the Village Treasurer's report and Trustee Bernie Van Den Heuvel seconded the motion. The motion carried on a roll call vote of 7-0.

Police Chief Thomas Tallier gave a written and oral report to the Village Board. Tom's report was accepted as typed and circulated. The Village president discussed the letter that was in the packet from the Gilman School on their appreciation for Tom and his involvement in solving the theft case as school so quickly.

Public Works Director Rick Johnson gave a written and oral report to the Village Board. Rick's report was accepted as typed and circulated.

Village Clerk Candice Gruneth gave a written report that was accepted as typed and circulated.

Village Clerk Candice A. Gruneth presented the Budget Report to April 14, 2010, and it was accepted as typed, circulated, and presented to the Board.

There was discussion on lighting of the Village signs on the east and west ends of town. Public Works Director Rick Johnson stated that he needed more direction on what the Village Board wanted to see. The Village Board said to look into good solar lighting for the next meeting.

There was a change order from Olynicks for blacktopping. Trustee Jane DeStaercke made a motion to approve the change order and Trustee Eileen Gruneth seconded the motion. The motion passed on a roll call vote of 6-0-1 (Webster abstained).

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There was a change order from Olynicks for blacktopping. Trustee Jane DeStaercke made a motion to approve the change order and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 6-0-1(Webster abstained).

Trustee Rodger Mravik made a motion to approve the pay request totaling \$10587.95 for the sewer project and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 6-0-1(Webster abstained).

The Village discussed the Loan Resolution for the Water Tower Project with USDA. Trustee Jane DeStaercke made a motion to approve this resolution and Trustee Bernie Van Den Heuvel seconded the motion. The motion passed on a roll call vote of 6-0-1(Webster abstained).

There was discussion that Trustee Jane DeStaercke, Village Treasurer Fran Prasnicki, and Village Clerk Candice Grunseth would be absent from the June Meeting. Trustee Eileen Grunseth made a motion to move the June Village Board meeting from June 9, 2010 to June 16, 2010 and Trustee Russell Baker seconded the motion.

The Village Board discussed the Skate Park and the need to make improvements. Trustee Russell Baker made a motion to approve \$1500 out of the budget to have the Gilman Tech Ed department and classes resurface the of the skate park ramps and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 7-0.

Trustee Rodger Mravik made a motion to approve an Operators License for Michael Johnson for the remainder of the license year and Trustee Russell Baker seconded the motion. The motion passed on a roll call vote of 7-0.

Trustee Eileen Grunseth gave a brief update on the Arbor Day Celebration. Trustee Eileen Grunseth made a motion to approve the Arbor Day Proclamation and Trustee Rodger Mravik seconded the motion.

Village Clerk Candice Grunseth discussed the NEW Officials Workshop that is scheduled for Friday, April 30, 2010 and the League Dinner on April 29, 2010. No one signed up for either event at the meeting.

Village Clerk Candice Grunseth discussed the dates for the Open Book and the Board of Review. She reminded the Board that they do not have to be at the Open Book but they do need to present at the Board of Review.

The Village Board took no action on the canopy.

The Parks Committee discussed that they were recommending a summer assistant public works mower. Trustee Rodger Mravik made a motion to approve a summer helper for

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300 hours at minimum wage and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 7-0.

Village Clerk Candice Grunseth discussed the Summer Recreation program and the dates to start the program. Candice explained the the School District of Gilman was requesting that the Director and Asst. Director be available from 8-1:30 on June 14 through the 24th to assist with Summer Swimming lessons. Trustee Jane DeStaercke made the motion to approve these hours and Trustee Kelly Webster seconded the motion. The motion passed on a roll call vote of 7-0.

Village Clerk Candice Grunseth discussed that the Public Works decided on May 10 through the 14th for clean up week. There will be two roll off bins at the Public Works Building. Trustee Eileen Grunseth made a motion to approved clean 'Up Week and Trustee Rodger Mravik seconded the motion. The motion passed on a roll call vote of 7-0.

There was discussion on what should be placed on the bulletin board. The Village Clerk should place something up explaining that the Board only allows Community Events, Church or nonprofit organizational information.

Agenda Items for the May 12, 2010 Regular Board meeting at this time: Sewer Updates, Pay Requests, Water Project, and Lighting for the new Village Signs.

Committee meetings were set as follows:

Finance Committee on May 10, 2010 at 4p.m.

Parks and Rec meeting on April 26, 2010 at 5:00p.m.

Tree Board committee Meeting on April 19, 2010 at 5:30p.m.

Trustee Eileen Grunseth made a motion to Adjourn to closed session per Wis. Stat. 19.85 (1) (f) considering the investigation of charge against specific persons except where par. (b) Applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or date, or involved in such problems or investigations and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 7-0 at 9:28p.m.

Trustee Russell Baker made a motion to return to open session at 10:12p.m. and Trustee Kelly Webster seconded the motion.

The Village Board will deliver their Impact Statement to the County on Monday, April 21, 2010.

Trustee Bernie Van Den Heuvel made a motion to adjourn at 10:14p.m. and Jane DeStaercke seconded the motion. All in favor.

Candice A. Grunseth
Village Clerk
Village of Gilman

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