

Village of Gilman
P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

January 14, 2009 / 7:00 PM
Gilman Municipal Building
380 East Main Street
Gilman, WI 54433

Minutes

The meeting was called to order in open session at 7:00p.m. by President Scott Copenhagen. Board members present were Scott Copenhagen, Eileen Grunseth, Bernie Van Den Heuvel, William Breneman, Rodger Mravik, Jane DeStaercke, and Kelly Webster. Also present were Village Clerk Candice Grunseth, Village Treasurer Fran Prasnicki, and Public Works Director Rick Johnson.

The Pledge of Allegiance was recited.

Pastor Chromy was present to give an invocation for this meeting.

Larry Gotham, engineer from Morgan and Parmley was present to discuss the need for the Village Board to approve that Morgan and Parmley submits the Plans and Specs to Approving Departments in the State. The plans and specs will be mailed out to about six different approving agencies. There was discussion that the plans and specs are where they need to be and approve as needed. This is on the agenda later in the meeting.

Steve Ponto was present for the Special Order of Business on a Fence Easement Agreement. Steve stated that he did not believe that the Village needed 16.5 feet to build the fence. Larry Gotham stated that it would be easier and less costly to have this easement for building purposes. There was discussion on how much Pontos were willing to give for an easement and it was stated maybe 6ft. Steve also wanted to see a statement on the Village maintaining the repairs of the fence for the future. Village Clerk Candice Grunseth stated that she would have to check with the attorney since it is a State Statute to have each owner pay for repairing a fence at 50% cost share. There was discussion that they were getting the fence built at no cost to them even though that is what State Statute called for. President Scott Copenhagen stated that he thought we could look at the change of 6 feet from 16.5 feet and the engineer stated that it could be done but it will cost the Village more to do this. President Scott Copenhagen made a motion to have the easement agreement redrafted by the attorney to state 6 feet of easement instead of 16.5 feet and no other changes and Trustee Kelly Webster seconded the motion. The motion passed on a roll call vote of 6-1(Van Den Heuvel No).

The Village Board took at recess at 7:32p.m. for the Village Caucus. The Village Board reconvened back into the Regular Meeting at 7:45p.m. from the Village Caucus.

Public Comments: Shawn Miller was present to discuss that he owns a trailer in the Yellow River Trailer Court and has purchased another one which is located at 640 East Mill Street address. He stated that he has someone interested in renting and that this person was present and had filled out a trailer court application. Village Treasurer Fran Prasnicki explained that the Village Assessor placed an assessment of \$700 on this trailer. This will be acted on in the new businesses part of the agenda.

A motion by Village Trustee Kelly Webster and seconded by Trustee Bill Breneman to approve the minutes as follows: the Regular Meeting on December 10, 2008; Committee of the Whole on December 10, 2008; Finance meeting on December 31, 2008 and January 12, 2009; The Welfare and Protection meeting on January 5, 2009 as typed and circulated to the board. The motion passed on a roll call vote of 7-0.

A motion by Trustee Eileen Grunseth and seconded by Trustee Rodger Mravik to approve the vouchers/bills as follows:

General	G18512-18567
Water	W4363-4388
Sewer	S4513-4540

The motion passed on a roll call vote of 7-0.

President Scott Copenhaver asked about a voucher he submitted for mileage in December from trainings in September that had been denied by the Finance Committee. The Finance Committee explained that he had not followed guidelines to be reimbursed for mileage. The Finance Committee explained that it is policy/procedure to request reimbursement from the Finance Committee or from the whole Board prior to attending.

President Scott Copenhaver gave a verbal and written report to the Board.

Village Treasurer Frances Prasnicki presented to the Board the Treasurer's report of all fund balances as of December 31, 2008. The Board accepted the balances in all funds as typed and circulated to the board and read aloud during the Board meeting. Trustee Rodger Mravik made a motion to approve the Treasurer's report and Trustee Jane DeStaercke seconded it. The motion carried on a roll call vote of 7-0.

Police Chief Thomas Tallier was excused from this meeting because of a DARE training.

Public Works Director gave a written and oral report to the Village Board. Rick stated that they have been mainly snowplowing at this time. Maurice did speak to owners on some sidewalk concerns and will continue to review this. Rick's report was accepted as typed and circulated.

Village Clerk Candice Grunseth gave a written report for the Clerk's office to the Village Board. It was accepted as typed and circulated.

Village Clerk Candice A. Grunseth presented the Budget Report to January 14, 2009, and it was accepted as typed, circulated, and presented to the Board.

The painting repairs for the Water Tower were discussed again this month. The Village Board reviewed the letter that was in their packet from Lane Tank on the interior and exterior painting of the water tower. They also reviewed a letter from Bill Dobbins of the DNR on the DNR recommendation of updating this painting and repairs before September 2009. Rick stated that there is a lot that will go into painting this tank. He stated that this cannot be done during school time because of the pressure that is needed. Rick was directed by the Board to call Bill Dobbins and see if the Village could get an extension on the date since the Sewer Lagoon is being updated this summer. Rick will report back in the next meeting.

Bill Breneman had a hand out for the Board on the Community Facilities Loan and Grant with Rural Development. The Village of Gilman is one of twelve communities that can look to apply for this grant money. Bill stated that it is a recommendation of the Finance Committee to move ahead with the tractor, tractor attachments, mower, and plow truck at this time. Bill stated that he did two working of numbers for the grant/loan. He did one with \$26,000 for a plow truck and one with \$40,000 for a plow truck. Bill stated that the City of Medford is looking to get rid of their 2001 plow truck this summer for approximately \$35,000 to \$40,000. There is a concern that there is not much available out there for less then \$40,000 that would be less miles then ours and newer. The total cost of this project is \$88013.00. Trustee Kelly Webster made a motion to go with the \$40,000 grant/loan paperwork and Trustee Rodger Mravik seconded the motion. The motion passed on a roll call vote of 7-0.

Trustee Rodger Mravik made a motion to the plans and specs submitted by Morgan and Parmley to the approving agencies as needed and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 7-0.

Rodger Mravik discussed that Carolyn Siok did an exhibit for the Gilman Fall Festival of the Village of Gilman. He stated that he was having a case made for the exhibit and wanted to know about having it displayed in the Community Room/Board Room of the Municipal Building. The Village Board was in favor of this.

The Western Taylor County Public Library recently received Anita Drangle's (Township of Aurora Representatives) resignation for the Board. Presidents Scott Copenhaver stated that he would be willing to appoint Carolyn Wilcenski as the Township of Aurora Representative to the Western Taylor County Public Library Board. The motion passed on a roll call vote of 7-0.

The Village Board reviewed two quotes for the work on the Pump house. President Scott Copenhagen made a motion to approve the lowest bidder Jim Harp at \$2654.22 with the possible increase for insulation if this includes clean up as well and Trustee Kelly Webster seconded the motion. The motion passed on a roll call vote of 7-0.

The Village Board reviewed two quotes for the insulation on the Public Works Building. President Scott Copenhagen made a motion to approve the lowest bidder Bob Quinnell at a bid of \$1500.00 and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 7-0.

Trustee Eileen Grunseth made a motion to approve Resolution 2009-1 on the Fee/Charge Schedule and Trustee Kelly Webster seconded the motion. The motion carried on a roll call vote of 7-0.

There was discussion on the trailer located at 640 East Mill Street in the Yellow River Trailer Court. This trailer was assessed by the Village Assessor for \$700.00. The Village Treasurer told the Board that the Assessor stated that this trailer had more than 50% of repairs needed. According to the Trailer Court Lease Agreement: When costs of repairs exceed 50% of the value of the Mobile Home, the Mobile Home would then be considered wrecked, damaged, or dilapidated. Wrecked, damaged, or dilapidated Mobile home shall not be kept in the Park. The motion was made by President Scott Copenhagen **As per the lease agreement, the trailer at 640 east Mill Street must be removed from the Yellow River Trailer Court in 30 days** and Trustee Jane DeStaercke seconded the motion. This motion passed on a roll call vote of 7-0.

Village Clerk Candice Grunseth explained the two applications that were in the Clerk's office for trailer court leases. Candice explained that the one was being recommended for approval by the Clerk and the Treasurer because all past bills on this trailer have been paid. President Scott Copenhagen made a motion to approve the trailer court application and Trustee Bill Breneman seconded the motion. The motion passed on a roll call vote of 7-0.

Village Clerk Candice Grunseth discussed a concern over land that the Village purchased in 2007 from Zastrow Care Center for future use as a water tower site. The Village paid \$5000 in September of 2007 and this check was cashed. At this time there is nothing registered at the County. Candice Grunseth has been in contact with Wayne Zastrow on this concern. Candice emailed Wayne's attorney stating that the Village was entitled to have this land registered and a deed given to the Village by the Board meeting. The attorney responded by email that there was a concern on the legal description. Village Clerk Candice Grunseth stated that it looks like the Gilman Care Center owns everything that Zastrow Nursing Home owned previously. It was discussed to review the tax roll with the Register of Deeds and email back Wayne's attorney that if they have no answer on this, the Village will need to contact Gilman Care Center and straighten this out.

There was discussion on having a website committee that will keep the website up to date. Jane DeStaercke is willing to work on this but not until summer.

The Village Board discussed heating devices for outdoors. This was referred back to the Welfare and Protection Committee to continue to review.

Village Clerk Candice Grunseth did not receive any further information on Natural Gas at this time. Natural Gas will be on the agenda for February again.

Committee meetings were set as follows:

Personnel Committee Meeting-January 26, 2009 at 4p.m.
Welfare & Protection meeting –February 2, 2009 at 4p.m.
Finance Committee on February 9, 2008 at 4p.m.
Parks and Rec Meeting on March 11, 2008 at 6p.m.

Items suggested by the Board for the February 11, 2009 Regular Board meeting at this time: Water and Sewer Updates as needed, Tank Inspection and Painting, Community Facilities Grant update, Land Deed, Cable Television Contract, and Natural Gas.

Trustee Jane DeStaercke made a motion to adjourn at 9:40p.m. and Trustee Kelly Webster seconded the motion. Adjourned.

Candice A. Grunseth
Village Clerk