

Village of Gilman
P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

April 8, 2009 / 7:00 PM
Gilman Municipal Building
380 East Main Street
Gilman, WI 54433

Minutes

The meeting was called to order in open session at 7:00p.m. by President Scott Copenhaver. Board members present were Scott Copenhaver, Eileen Grunseth, Bernie Van Den Heuvel, William Breneman, Rodger Mravik, Jane DeStaercke, and Kelly Webster. Also present were Village Clerk Candice Grunseth, Village Treasurer Fran Prasnicky, Village Chief of Police Tom Tallier, Public Works Director Rick Johnson and Public Works Employee Maurice Larsen.

The Pledge of Allegiance was recited.

Father John Long was present for the invocation.

Oaths of Office were presented by the Honorable Judge Ann Knox Bauer to Village President ~William Breneman, and Village Trustees Bernie Van Den Heuvel and Eileen Grunseth.

A certificate of Appreciation was presented to President Scott Copenhaver for his term of service to the Village of Gilman as Village President.

Special Order of Business: Village Resident Mariah Weibel was present to discuss a training she would be attending for cryptotechnology. She was asking if the Village would look at making a donation to this. The Board stated that they would review this to Finance and bring back to the next meeting.

The Honorable Judy Ann Knox Bauer presented the Oath of Office to Village Trustee Russell Baker.

Special Order of Business- Randy from S & K TV Systems was present to discuss the cable company. He discussed that 34 channels are offered to approximately 80 customers in the area. He discussed the change with digital programming. He discussed that they pay a \$500 franchise fee as well each year and presented this to the Treasurer this evening.

Unofficial Minutes- Will be Approved at the May meeting.

A motion by Trustee Bernie Van Den Heuvel and seconded by Trustee Eileen Grunseth to approve the minutes as follows: the Regular Meeting on March 11, 2009; Finance meeting on April 6, 2009; The Improvements Committee meeting on April 1, 2009, Parks and Recreation Meeting on March 11, 2009; The Welfare and Protection meeting on March 23, 2009; and the Tree Board minutes on March 23, 2009. The motion passed on a roll call vote of 7-0.

A motion by Trustee Eileen Grunseth and seconded by Trustee Bill Breneman to approve the vouchers/bills as follows:

General	G18668-18708
Water	W4424-4444
Sewer	S4578-4595

The motion passed on a roll call vote of 7-0.

No Immediate Public Concerns.

President Scott Copenhaver gave his final President's report. He wished the new Board well.

Village Treasurer Frances Prasnicki presented to the Board the Treasurer's report of all fund balances as of March 31, 2009. The Board accepted the balances in all funds as typed and circulated to the board and read aloud during the Board meeting. Trustee Rodger Mravik made a motion to approve the Treasurer's report and Trustee Kelly Webster seconded it. The motion carried on a roll call vote of 7-0.

Police Chief Thomas Tallier was on vacation but did have a written report for the Village Board. Tom's report was accepted as typed and circulated. Discussed that there will be some public nuisance concerns at the Welfare and Protection Committee Meeting.

Public Works Director Rick Johnson gave a written and oral report to the Village Board. Rick discussed the concern with the Main Street lights. President Scott Copenhaver asked that the Public Works Department bring back estimates/quotes on the repair of the lights. Rick's report was accepted as typed and circulated.

Village Clerk Candice Grunseth gave a written report for the Clerk's office to the Village Board. It was accepted as typed and circulated.

Village Clerk Candice A. Grunseth presented the Budget Report to April 08, 2009, and it was accepted as typed, circulated, and presented to the Board.

The Village Board discussed the WWTF and that they were moving ahead. The Sewer Plans are being accepted at this time from DNR. The ads for bidding will run for three weeks starting April 17, 2009. The bid opening will be May 8, 2009. Looking to break ground by July 1, 2009 and completing by October 1, 2009.

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The Village Board discussed the water tower inside painting. Village Clerk Candice Grunseth reported that per the League of Municipalities there is no need to bid out the painting. Lane Tank is scheduled at this time to paint the inside in 2010.

The Village Board discussed the water project. Trustee Kelly Webster made a motion to NOT go ahead with the water project at this time and Trustee Rodger Mravik seconded the motion. The motion passed on a roll call vote of 7-0.

There was no information on Natural Gas.

Candice Grunseth received information from the Village Attorney that he will be in Small Claims Court on the two trailers on April 16, 2009. Candice will update the Board in their May meeting.

Summer Recreation Agreement was returned by the School District of Gilman and Candice Grunseth has received notice that Stephanie Hauser is returning to the program. Candice received two applications for the Summer Assistant and will be looking to hire this position at the end of April.

A motion by Rodger Mravik and seconded by Trustee Eileen Grunseth to approve the Trustees Manual. The motion passed on a roll call vote of 7-0.

Trustee Bill Breneman, Russell Baker, Bernie Van Den Heuvel, and Village Clerk Candice Grunseth are signed up for the New Officials workshop on Friday, May 15, 2009. Trustee Jane DeStaercke, Treasurer Fran Prasnicki, and Village Clerk Candice Grunseth are signed up for the dinner on May 14, 2009.

Village Clerk Candice Grunseth explained that she is waiting to hear back from Julie Giese on the paperwork completion of the Plow Truck. She gave the go ahead to get the decals for the truck and the new tires.

The Welfare and Protection Committee reviewed Chapter 8 of the Ordinances and made some changes. Trustee Bernie Van Den Heuvel made a motion to approve chapter 8 and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 7-0.

The Village Board discussed Resolution 2009-02 on borrowing \$33,210 from Dairyland State Bank for the Public Works Equipment. Trustee Bill Breneman made a motion to approve Resolution 2009-02 on borrowing \$33,210 from Dairyland State Bank for Public Works Equipment and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 7-0.

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Trustee Rodger Mravik made a motion to approve interim financing with the Dairyland Sate Bank of Gilman and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 7-0.

Village Clerk Candice Grunseth discussed how Tom Hand of Drangles Food wanted to move the Welcome to Gilman sign to the triangle piece in between Highway 64 and Riverside Drive. There was discussion on the right of way footage. Candice is to check with DOT on this.

Village Clerk Candice Grunseth discussed that Tom hand wanted to inform the Board that the Gilman Garden Market Club was not going to be taking care of the walking path by Drangles and the Village Park anymore. He stated that the Village was to take this back if the Garden Market ever dissolved. He was recommending some changes in the garden to assist with this. Trustee Kelly Webster made a motion to have Tom Hand make changes of the perennials to annuals and President Scott Copenhaver seconded the motion. The motion passed on a roll call vote of 7-0. Candice will notify Tom on this motion.

Eileen discussed the Arbor Day Agenda, Arbor Day Poster, and the Arbor Day Proclamation. Trustee Eileen Grunseth made a motion to approve the Arbor Day Proclamation and Trustee Rodger Mravik seconded the motion. The motion passed on a roll call vote of 7-0. Eileen also announced that the Village of Gilman has been a Tree City for 21 years.

Village Clerk Candice Grunseth discussed that the Open Book is scheduled for Thursday, May 7, 2009 from 5-7p.m and the Open Book is schedule for Monday, May 11, 2009 from 6-8p.m.

Village Clerk Candice Grunseth discussed that the Board should look for three alternatives for the Board of Review. President Scott Copenhaver stated that he would volunteer for this since his term will be completed by then. Village Treasurer Fran Prasnicki also stated that she would volunteer as well. Village Clerk Candice Grunseth will seek out one more volunteered to be on the alternative list for the Board of Review.

The Village Board reviewed the estimate on the sidewalk repairs and sidewalk east outside the Municipal Building. Trustee Kelly Webster made a motion to table this until May and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 7-0.

President Scott Copenhaver made a motion to approve the American Asphalt bid of \$1.31 per ton and to spend up to \$10,000 for road patching and Trustee Kelly Webster seconded the motion. The motion passed on a roll call vote of 7-0.

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Trustee Rodger Mravik stated that the Parks Committee is recommending that the Village hire a Summer Assistant for Public Works at a maximum of 300 hours at minimum wage. Trustee Jane DeStaercke made the motion to approve hiring a summer helper and Trustee Rodger Mravik seconded the motion. The motion passed on a roll call vote of 7-0.

Improvements Committee discussed the need for new culverts in the Village. There was an estimate from John S. Olynick. President Scott Copenhaver made a motion to approve the estimate minus \$500 for end walls and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 6 ayes 0 nays 1 abstain (Webster Abstained).

Items suggested by the Board for the May 13, 2009 Regular Board meeting at this time: Water and Sewer Updates as needed, Land Deed update, Trailer Court updates, Mariah Weibel donation, Summer Recreation, Summer Mower/assistant, and sidewalks, Village signs, Grant, Sewer Bids, Committee Assignments and TID land rental.

Committee meetings were set as follows:

- Improvements and Service Meeting-May 11, 2009 at 5p.m.
- Welfare & Protection meeting –April 20, 2009 at 4p.m.
- Finance Committee on May 11, 2009 at 4p.m.
- Parks and Rec Meeting on May 13, 2009 at 6p.m.
- Tree Board meeting on April 20, 2009 at 5:45p.m.

President Scott Copenhaver made a motion to adjourn to closed session per Wis. Stat. 19.85(1)(c) to evaluate the Village employees and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 7-0.

Trustee Kelly Webster made a motion to return to open session and take any action regarding these employees as a result of the evaluation in closed session and Trustee Bill Breneman seconded the motion. The motion passed on a roll call vote of 7-0.

Trustee Bill Breneman made a motion to place Public Works Director Rick Johnson on a regular status contract and Trustee Rodger Mravik seconded the motion. The motion passed on a roll call vote of 6aye-0nays-1abstain(Van Den Heuvel).

Trustee Eileen Grunseth made a motion to have a letter typed by the Village Clerk and sent to all employees on how they are doing and President Scott Copenhaver seconded the motion. The motion passed on a roll call vote of 7-0.

Trustee Kelly Webster made a motion to adjourn at 9:44p.m. and Trustee Jane DeStaercke seconded the motion. Adjourned.

Candice A. Grunseth
Village Clerk

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