

Village of Gilman
P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

March 11, 2009 / 7:00 PM
Gilman Municipal Building
380 East Main Street
Gilman, WI 54433

Minutes

The meeting was called to order in open session at 7:00p.m. by President Scott Copenhaver. Board members present were Scott Copenhaver, Eileen Grunseth, Bernie Van Den Heuvel, William Breneman, Rodger Mravik, Jane DeStaercke, and Kelly Webster. Also present were Village Clerk Candice Grunseth, Village Treasurer Fran Prasnicky, Village Chief of Police Tom Tallier, Public Works Director Rick Johnson and Public Works Employee Maurice Larsen.

The Pledge of Allegiance was recited.

President Scott Copenhaver gave his President Report now in the meeting and this included an invocation.

Ted Romig was present to discuss some recommendations to the Waste Water Treatment Facility Plans. He discussed having a vault outside for the screen that would catch larger items and plastic items instead of having the screen inside the building. This would make this a confined space entry and at this time the Public Works has a directive to not enter confined spaces. President Scott Copenhaver asked Ted if Romig's could come in and do whatever maintenance was being needed in the confined space areas and he stated yes. Ted's concern was the cost savings not just now but for the future with this change. There was discussion on the need for this and other changes like the pump slide rails.

Larry Gotham, engineer from Morgan and Parmley was present to discuss any updates that have been made or changes to the plans since being submitted last month. Larry did state that any further changes would result in separate billing for these changes. Larry Gotham did remind the Board that there is a Docket meeting for the Village and USDA on Thursday, March 26, 2009 at 1p.m. Village Clerk Candice Grunseth will notify all involved. A motion by Trustee Kelly Webster and seconded by Trustee Rodger Mravik to approve the change on the plans to include the pump slide rails. The motion carried on a roll call vote of 7-0.

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A motion by Trustee Bill Breneman and seconded by Trustee Jane DeStaercke to approve the change in the plans of moving the make up air unit to the East Side of the building. The motion carried on a roll call vote of 7-0.

A motion by Trustee Kelly Webster and seconded by Trustee Bill Breneman to approve the change of having the bar screen outside the building. The motion carried on a roll call vote of 6-0-1(Mravik Naye).

A motion by Village Trustee Bill Breneman and seconded by Trustee Eileen Grunseth to approve the minutes as follows: the Regular Meeting on February 11, 2009; Finance meeting on March 9, 2009; The Personnel Committee Meeting on March 9, 2009; The Welfare and Protection meeting on March 2, 2009; the Planning Commission minutes on March 4, 2009. The motion passed on a roll call vote of 7-0.

A motion by Trustee Eileen Grunseth and seconded by Trustee Rodger Mravik to approve the vouchers/bills as follows:

| | |
|---------|--------------|
| General | G18613-18668 |
| Water | W4408-4423 |
| Sewer | S4557-4577 |

The motion passed on a roll call vote of 7-0.

No Immediate Public Concerns.

Village Treasurer Frances Prasnicky presented to the Board the Treasurer's report of all fund balances as of February 28, 2009. The Board accepted the balances in all funds as typed and circulated to the board and read aloud during the Board meeting. Trustee Rodger Mravik made a motion to approve the Treasurer's report and Trustee Eileen Grunseth seconded it. The motion carried on a roll call vote of 7-0.

Police Chief Thomas Tallier gave a written and oral report to the Village Board. Tom's report was accepted as typed and circulated.

Public Works Director Rick Johnson gave a written and oral report to the Village Board. Rick discussed the recall on hydrants and the lights. President Scott Copenhaver asked that the Public Works Department bring back estimates/quotes on the repair of the lights. Rick's report was accepted as typed and circulated.

Village Clerk Candice Grunseth gave a written report for the Clerk's office to the Village Board. It was accepted as typed and circulated.

Village Clerk Candice A. Grunseth presented the Budget Report to March 11, 2009, and it was accepted as typed, circulated, and presented to the Board.

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The Village Board discussed the WWTF and that they were moving ahead. The Sewer Plans will be updated by Morgan and Parmley and forwarded onto the DNR. We will look for bidding by May 1, 2009. Looking to break ground by July 1, 2009 and completing by October 1, 2009.

The Village Board discussed moving ahead on the water tower inside painting. Trustee Kelly Webster asked about bidding this out. There was discussion on doing an ad for a bid but if the bid was under \$25,000 then the Board could just go with Lane Tank. Village Public Works Rick Johnson was asked to get a bid from Lane Tank around August of 2009.

Bill Breneman gave an updated on the Community Facilities Loan and Grant. Village Clerk Candice Grunseth explained that the attorney did get his paperwork to Julie Giese on Tuesday, March 10, 2009. She will review this on Thursday, March 12, 2009 and get back to Bill or Candice on what else is needed. She will have Scott sign the paperwork on March 26, 2009 for the grant. Bill will need approval to negotiate with the City of Medford on their Plow Truck. Village of Gilman has appropriate \$35,000 to \$40,000 in the grant for a plow truck. President Scott Copenhaver made a motion to authorize Bill Breneman to make an offer on the plow truck to the City of Medford up to the grant amount contingent on the Public Works inspection and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 7-0.

Village Clerk Candice Grunseth was looking for approval to start the paperwork for the loan from Dairyland State Bank for \$33,208 over five years. Trustee Jane DeStaercke made a motion to approve the Village Clerk to contact Dairyland State Bank and start the paperwork for the loan amount of \$33,208 and Trustee Bill Breneman seconded the motion. The motion passed on a roll call vote of 7-0.

Cable TV Contract was on the agenda. There was discussion to review if there is an actual contract or not and bring to the next meeting.

Village Clerk Candice Grunseth noted that the Planning Commission minutes were in the second packet of information. President Scott Copenhaver made a motion that the Village of Gilman's Waste Water Treatment Facility is located at 800 S. Gilman Drive and Trustee Rodger Mravik seconded the motion. The motion passed on a roll call vote of 7-0.

Village Clerk Candice Grunseth stated that the Planning Commission minutes noted that there was a recommendation for a change in the Zoning Map. The Planning Commission recommends changing the area of the Waste Water Treatment Facility from Conservancy District to a Public and Institutional District. Trustee Rodger Mravik made a motion that the Village of Gilman's Zoning Map was to be changed from Conservancy District to a Public and Institutional District and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 7-0.

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There was discussion on the Surveying of the Van Den Heuvel 3rd Addition in the Planning Commission. Village Clerk Candice Gruneth noted that minute of the planning Commission on March 4, 2009 and their recommendations to the Board. Trustee Eileen Gruneth made a motion to go approve the surveying and bill back the cost a third to Wayne Zastrow and one third to the Gilman Care Center and the other third to the Village of Gilman and Trustee Bill Breneman seconded the motion. The motion passed on a roll call vote of 7-0.

The Village of Gilman received a letter from Taylor County Treasurer Deb Wiinamaki on the Dombrowski Lot located on Block 9 ~ Lots 7 & 8. Village Clerk Candice Gruneth explained the email from Tom Hand on some ideas for this lot. The Village had concerns that this piece of property would be off the tax roll if they purchased it. President Scott Copenhagen stated he had a concern that the DNR had not cleared this site according to Larry Peterson at the Zoning Office. The Village stated that they have no intent to purchase this land if this has not been cleared by the DNR. President Scott Copenhagen will follow up tomorrow with Tom Hand on this decision by the Board.

Candice Gruneth received information from the Village Attorney that he will be proceeding to Small Claims Court on the two trailers in the Village of Gilman that are not following the Board directives or their lease agreement.

President Scott Copenhagen asked that Leland Webster's request be placed on the agenda for review. Trustee Bill Breneman discussed State Statutes Chapter 90 on Fences. He stated that the Board needs to set a fee and set names for official fence viewers. President Scott Copenhagen made a motion to approve Bernie Van Den Heuvel and Bill Breneman as the Village of Gilman fence viewers and Trustee Kelly Webster seconded the motion., The motion passed on a roll call vote of 5Yaye -1 Abstain (VDH)-1 Naye(Breneman). President Scott Copenhagen made a motion to set the fee for the fence viewers at \$35 per visit according to the state statute 90.15 and this would be paid by the fence owners involved and Trustee Jane DeStaercke seconded the motion. The motion carried on a roll call vote of 7-0. Village Clerk Candice Gruneth was directed to send a letter to Leland Webster and Lelkos.

The Welfare and Protection Committee have been working on the Ordinances for over a year now. They have updated Chapter 5-16, which each Board member was emailed. I gave President Scott Copenhagen my Village copy to review. President Scott Copenhagen had concerns with working in Chapter 8 and the indefinite terms of the Tree Board in Chapter 14. Trustee Bill Breneman made a motion to approve chapters 5-7 and 9-16 and Trustee Eileen Gruneth seconded the motion. The motion passed on a roll call vote of 6-0-1(Copenhagen Naye). Chapter 8 has been referred back to the Welfare Committee. There was discussion to do a RFP from a Firm or Attorney on the Ordinances.

Recommendation for Board members to go to the Board of Review trainings. If interested they can contact Candice for dates.

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Summer Recreation Agreement with the School District of Gilman is on the agenda for review. Village Clerk Candice Grunseth will need a motion and second to get this to the District Administrator for their meeting on Monday, March 16, 2009. President Scott Copenhaver made a motion to approve the Summer Recreation contract agreement and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 7-0.

Trustees Manual was tabled at this time. The Village Clerk Candice Grunseth will get everyone a copy before the next meeting to review.

New Officials Workshop and Dinner information. Please let the clerk know in the April meeting if interested in attending either of these events.

Arbor Day is being set for April 30, 2009 at the Gilman School at 10a.m. The proclamation will be on the April agenda for approval.

Audit 2007 was handed out and the 2008 audit should be complete by fall.

Clean Up Week was discussed. The Village Board discussed roll off bins and picking up items. Trustee Bernie Van Den Heuvel made a motion to eliminate the household pick up and President Scott Copenhaver seconded the motion. The motion passed on a roll call vote of 7-0. They would like this information placed in the next newsletter.

Committee meetings were set as follows:

- Improvements and Service Meeting-April 1, 2009 at 4p.m.
- Welfare & Protection meeting –March 23, 2009 at 4p.m.
- Finance Committee on April 6, 2009 at 4p.m.
- Parks and Rec Meeting on April 8, 2009 at 5p.m.
- Tree Board meeting on March 23, 2009 at 5:30p.m.

Items suggested by the Board for the April 8, 2009 Regular Board meeting at this time: Water and Sewer Updates as needed, Trustees Manual, New Officials Workshop and Dinner, Arbor Day Proclamation, Fence Dispute, Village Ordinances Chapter 8, Clean Up Week, Land Deed, and Trailer Courts..

President Scott Copenhaver made a motion to adjourn at 9:52p.m. and Trustee Eileen Grunseth seconded the motion. Adjourned.

Candice A. Grunseth
Village Clerk

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